



**RESOURCE CONSERVATION DISTRICT of TEHAMA COUNTY**  
2 Sutter Street, Suite D, Red Bluff, California 96080

Minutes of the  
**Regular Board Meeting**  
**October 17, 2018**  
**8:45 AM**  
**USDA Service Center**  
**2 Sutter St, Suite D, Red Bluff**

**Directors Present:** Jack Bramhall, Ryan Sale, and Anne Read

**Directors Excused:** Walt Williams and Scott Söder

**Directors Unexcused:** NA

**Associate Directors Present:** None

**Staff Present:** Vicky Dawley, Kris Lamkin, Rob Rianda, Brin Greer, Kevin Greer, and Rosey Bertoluzza

**NRCS Staff Present:** None

**Visitors Present:** None

**I. Introductions**

J. Bramhall started the meeting at 8:45 a.m. Staff introduced its new employee, Rosey Bertoluzza.

**II. Public Communications**

The Board of Supervisor's reinstatement of the Hardwood Advisory Committee was discussed.

**III. Minutes**

**Approval of the September 19, 2018 Board Meeting Minutes**

The Board reviewed and approved the minutes with modification; replace 'motion' with 'moved' and add Cathie Cousineau's retirement to the Finance Report.

**Motion:** A. Read moved to approve the minutes as amended; replace 'motion' to 'moved' and add Cathie's retirement to the Finance Report.

**Second:** R. Sale

**Vote:** Unanimous

**Approval of the September 13, 2018 Board Meeting Minutes**

The Board reviewed and approved the minutes with a correction to the date.

**Motion:** A. Read moved to approve the minutes with a correction to the date.

**Second:** R. Sale

**Vote:** Unanimous

**IV. Action Items**

**A. Approve 2018-2023 Strategic Plan**

The function of the Strategic Plan was discussed and concluded that it serves as a guidance tool of which actions and solutions are developed through objectives. The Annual Plan provides a task list of actionable items. It was noted to change the document preparer. It was also suggested to add this item to the December meeting with consultation from S. Söder with insight from Associate Director, Rande Baker.

**Motion:** Tabled until December 2018.

**Second:**

**Vote:**

**B. Decision Matrix**

The Board provided preliminary edits to the 2007 Decision Matrix document. R. Sale offered to provide a Gantt chart template to assist with project tracking. R. Sale suggested to defer action on the Decision Matrix.

**Motion:** A. Read moved to defer action on the Decision Matrix.

**Second:** R. Sale

**Vote:** Unanimous

**C. Upgrade RCDTC Internet Service to Spectrum**

The board approved the internet service upgrade with Spectrum

**Motion:** R. Sale moved to approve the internet service upgrade with Spectrum

**Second:** A. Read

**Vote:** Unanimous

**D. Purchase Bobcat for Use on Projects**

The need for a bobcat and attachments was discussed. The Board directed staff to conduct a cost analysis and further product research. Staff are to add this item with findings on the November agenda.

**V. Finance:**

**Approval of Finance Report**

The Board met at a special finance meeting prior to the regular board meeting and discussed the financial status of the District and received further explanation including; advances, assets, liabilities, revenue, expenditures, outstanding invoices with resolution and paid warrants..

**Motion:** A. Read moved to approve the finance reports.

**Second:** R. Sale

**Vote:** Unanimous

**VI. Warrant Orders:**

**Approval of the Warrant orders to be paid in October**

**Motion:** A. Read moved to approve and pay the warrant orders in October, no un-budgeted items.

**Second:** R. Sale

**Vote:** Unanimous

**VII. Discussion/Report Item:**

**A. NRCS Staff Report**

None.

**B. District Manager Report**

V. Dawley reviewed the District Manager report that was included in the board packet. She reminded the Board that the required AB 1234 Ethics training is due currently from S. Soder, in November from A. Read, W. Williams and J. Bramhall and in March 2019 from R. Sale. The required Harrassment training is due currently for S. Soder, in January for A. Read, J. Bramhall and W. Williams and in March 2019 for R. Sale.

**C. RCDTC Staff Reports**

Staff updated the board on subjects in their Staff Reports that were included in the board packet. K. Greer mentioned that he will provide a Mobile Irrigation Lab report during the December or January meeting.

**D. Land Use Reports**

None.

**E. Other Reports**

None.

**F. Board of Directors Comments**

A. Read suggested that the Board of Directors take a new group photo.

**VIII. Correspondence:**

Reviewed after meeting.

**IX. Closed Session: District Manager Performance Evaluation**

Closed Session commenced at 11:54 a.m.

**X. Return to Open Session: Report on Closed Session**

The Closed Session opened at 11:54 a.m. and closed at 12:40 p.m. No action was taken.

**XI. Adjourned** at 12:40 p.m.

Respectfully Submitted,

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Brin Greer, Project Manager

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Anne Read, Board Secretary