



**RESOURCE CONSERVATION DISTRICT of TEHAMA COUNTY**  
2 Sutter Street, Suite D, Red Bluff, California 96080

Minutes of the  
**Special Board Meeting**  
**November 8, 2018**  
**12:30 pm**  
**USDA Service Center**  
**2 Sutter St, Suite D, Red Bluff**

**Directors Present:** Jack Bramhall, Anne Read, Ryan Sale, Scott Söder and Walt Williams. Ryan Sale arrived at 12:40pm and Scott Söder left at 1:25pm.

**Directors Excused:** NA

**Directors Unexcused:** NA

**Associate Directors Present:** None

**Staff Present:** Vicky Dawley, Kris Lamkin, Brin Greer, and Emmy Westlake

**NRCS Staff Present:** None

**Visitors Present:** None

**I. Introductions**

J. Bramhall started the meeting at 12:30 p.m.

**II. Public Communications**

None.

**III. Action Items**

**A. Approve Resolution 18-4: Manton Roadside Fuel Treatment Project**

The Board reviewed Resolution 18-4: Manton Roadside Fuel Treatment Project

**Motion:** Scott Söder moved to approve Resolution 18-4: Manton Roadside Fuel Treatment Project

**Second:** Anne Read

**Vote:** Unanimous

**B. Approve FY 16-17 Audit**

The Board reviewed the 2016-2017 Audit. A. Read shared the value in updating the budget in May. The Board approved the audit with corrections to the District's name throughout the document and to page numbers.

**Motion:** Scott Söder moved to approve the 2016-2017 Audit with corrections to the District's name throughout the document and to page numbers.

**Second:** Anne Read

**Vote:** Unanimous

**C. Approve MOU with Tehama County Public Works for Jelly's Ferry Tree Removal Project**

The board discussed and approved the MOU with Tehama County Public Works for Jelly's Ferry Tree Removal Project as presented.

**Motion:** Walt Williams

**Second:** Ryan Sale

**Vote:** Unanimous

**D. Purchase Bobcat for Use on Projects**

The board discussed the purchase of a skid steer and implements for use on projects. They explored the different options included and specifications needed in this type of equipment. The board approved the purchase of a skid steer with mower deck, three way bucket and forks including shipping and inspection. The cost of total purchase is not to exceed \$70,000.

**Motion:** Ryan Sale

**Second:** Walt Williams

**Vote:** Unanimous

**E. Select Technology Service Provider**

Board reviewed the three quotes from different technology service companies and selected the services from Apex.

**Motion:** Walt Williams

**Second:** Ryan Sale

**Vote:** Unanimous

**IV. Adjourned** at 1:57 p.m.

Respectfully Submitted,

---

Brin Greer, Project Manager

---

Anne Read, Board Secretary