



RESOURCE CONSERVATION DISTRICT of TEHAMA COUNTY
2 Sutter Street, Suite D, Red Bluff, California 96080

Minutes of the
Regular Board Meeting
December 19, 2018
8:45 AM
USDA Service Center
2 Sutter St, Suite D, Red Bluff

Directors Present: Jack Bramhall, Ryan Sale, Walt Williams, and Anne Read.

Directors Excused: Scott Söder

Directors Unexcused: NA

Associate Directors Present: None

Staff Present: Vicky Dawley, Kris Lamkin, Brin Greer, Rob Rianda, Jon Barrett, and Rosey Bertoluzza

NRCS Staff Present: Larry Branham

Visitors Present: None

I. Introductions

None.

II. Public Communications

B. Greer invited the board to join staff in attending the annual holiday potluck.

III. Minutes:

Approval of the October 17, 2018 Board Meeting Minutes

The Board reviewed and approved the minutes with the addition of Cathie Cousineau's last name.

Motion: R. Sale moved to approve the minutes as amended

Second: W. Williams

Vote: Unanimous

Approval of the Special Meeting November 8, 2018 Board Meeting Minutes

The Board reviewed and approved the minutes with correction to the time and meeting title.

Motion: W. Williams moved to approve the minutes as corrected.

Second: A. Read

Vote: Unanimous

Agenda modification was discussed to include the Strategic Plan as Action Item IV. E.

Motion: R. Sale moved to add the Strategic Plan to the agenda as Action Item IV. E.

Second: A. Read

Vote: Unanimous

IV. Action Items:

A. Approve 2017-2018 Annual Report

The Board reviewed and approved the 2017-2018 Annual Report with correction to sentence structure, acronyms, staff listing, and to omit the depreciation value.

Motion: R. Sale moved to approve the 2017-2018 Annual Report as corrected.

Second: W. Williams

Vote: Unanimous

B. Approve Resolution 18-5: Installment Sale Agreement

The Board reviewed and approved Resolution 18-5: Installment Sale Agreement with correction to the dates throughout the document as well as clarification to Section 15 regarding equipment relocation and Section 33 pertaining to Notices.

Motion: R. Sale moved to approve Resolution 18-5: Installment Sale Agreement as corrected and clarified.

Second: W. Williams

Vote: Unanimous

C. Decision Matrix for Proposed Projects

The Board discussed the Matrix and suggested a modification to the formatting to include liability and image as well as a double negative criteria option.

D. 2018-2019 Annual Plan

The Board reviewed and approved the 2018-2019 Annual Plan with correction to the dates and adding collaboration with the Tehama-Glenn Fire Safe Council on grant proposals to Goal 1-5.

Motion: A. Read moved to approve the 2018-2019 Annual Plan as corrected.

Second: R. Sale

Vote: Unanimous

E. Approve the Strategic Plan during the January meeting

Motion: A. Read moved to discuss the Strategic Plan during the January meeting.

Second: W. Williams

Vote: Unanimous

Agenda modification was discussed to include the Resolution 18-6 West Tehama Fuel Break Project to the agenda as Action Item IV. F.

Motion: R. Sale moved to add the Resolution 18-6 West Tehama Fuel Break Project to the agenda as Action Item IV. F.

Second: A. Read

Vote: Unanimous

F. Approve Resolution 18-6 West Tehama Fuel Break Project

The Board reviewed and approved Resolution 18-6 West Tehama Fuel Break Project with correction to the project location from Manton to west Tehama.

Motion: R. Sale moved to approve Resolution 18-6 West Tehama Fuel Break Project as corrected.

Second: A. Read

Vote: Unanimous

V. Finance:

Approval of Finance Report

The board met at a Special Finance meeting prior to the regular board meeting and discussed the financial status of the District and received further explanation including; advances, assets, liabilities, revenue, expenditures, outstanding invoices with resolution and paid warrants.

Motion: A. Read moved to approve the finance reports.

Second: R. Sale

Vote: Unanimous

VI. Warrant Orders:

Approval of the Warrant orders to be paid in December

Motion: A. Read move to approve and pay the warrant orders in December. There were no un-budgeted items.

Second: W. Williams

Vote: Unanimous

VII. Discussion/Report Item:

A. Discussion Regarding RCD Use of Manton School Facilities

Staff informed the board of the status of the Manton School. The District will provide a letter of support to the group working to help retain the school for local use and present it during Public Comment at the next Antelope School District meeting.

B. NRCS Staff Report

L. Branham reported that by the close the calendar year Jim Spear of NRCS will be retiring and that the Farm Services Agency will be relocated to a new office yet to be determined. He also reported that staff are reviewing current contracts for compliance.

C. District Manager Report

She reviewed the District Manager report included in the board packet. She also mentioned the need to set a cap of staff hours designated to the annual CARCD Conference planning and to include Trinity RCD to the effort. The board suggested adding the topic to the January agenda.

D. RCDTC Staff Reports

Staff updated the board on subjects in their Staff Reports included in the board packet.

E. Land Use Reports

None.

F. Other Reports

The board briefly discussed the proposed new cannabis ordinance.

G. Board of Directors Comments

The board briefly discussed the Groundwater Sustainability Management Act.

VIII. Correspondence:

Reviewed after meeting.

IX. Adjourned at 11:27 a.m.

Respectfully Submitted,

Brin Greer, Project Manager

Anne Read, Board Secretary