



**RESOURCE CONSERVATION DISTRICT of TEHAMA COUNTY**  
2 Sutter Street, Suite D, Red Bluff, California 96080

Minutes of the  
**Regular Board Meeting**  
**January 16, 2019**  
**8:45 PM**  
**USDA Service Center**  
**2 Sutter St, Suite D, Red Bluff**

**Directors Present:** Jack Bramhall, Ryan Sale, Walt Williams, and Scott Söder.

**Directors Excused:** Anne Read

**Directors Unexcused:** NA

**Associate Directors Present:** None

**Staff Present:** Vicky Dawley, Emmy Westlake, Kris Lamkin, Jon Barrett and Brin Greer

**NRCS Staff Present:** Larry Branham

**Visitors Present:** arrived at 10 a.m. Dawn Pederson, Kay Burrows, David and Tori Burrows

**I. Introductions**

J. Bramhall began the meeting at 8:51

**Addition of Resolution 19-2 to agenda**

**Motion:** Walt Williams moved to add Resolution 19-2 to the agenda.

**Second:** Ryan Sale

**Note:** Unanimous

**II. Public Communications**

None.

**III. Minutes**

**Approval of the December 19, 2018 Board Meeting Minutes**

The Board reviewed and approved the minutes with the correction of Agenda Item VII-A to include “the District will provide a letter of support to the group working to help retain the school for local use” and Action Items IV-E to correct the motion to read “A.Read moved to discuss the Strategic Plan during the January meeting”.

**Motion:** Walt Williams moved to approve the minutes as corrected

**Second:** Ryan Sale

**Note:** Unanimous

**IV. Action Items**

**A. Approve 2018-2023 Strategic Plan**

The purpose of the 2018-2023 Strategic Plan, results of purposed plan and how the plan connects to the mission of the Resource Conservation District of Tehama were discussed at length by the board.

**Motion:** Ryan Sale moved to approve the 2018-2023 Strategic Plan as presented

**Second:** Scott Söder

**Vote:** Unanimous

**B. Approve Updated 2018-2019 Budget**

Kris Lamkin presented the updated 2018-2019 budget of the RCDTC. The Board reviewed the updated budget which included new projects and grants.

**Motion:** Scott Söder motioned to approve the updated 2018-2019 budget as presented.

**Second:** Ryan Sale

**Vote:** Unanimous

**C. Resolution 19-1: Application to Department of Conservation for Watershed Coordinator**

The board discussed and approved the resolution to apply to the Department of Conservation for a Watershed Coordinator.

**Motion:** Ryan Sale

**Second:** Scott Söder

**Vote:** Unanimous

**E. Resolution 19-2**

The Board opened discussions for Resolution 19-2 and Ryan Sale removed himself from the discussion and left the room due to a conflict of interest. He was not present in the meeting from 9:40 am to 9:45 am during the discussion and approval of the resolution.

**Motion:** Walt Williams moved to approve Resolution 19-2 as presented

**Second:** Scott Söder

**Abstain:** R. Sale

**Aye Votes:** J. Bramhall, S. Söder, W. Williams

**Abstention:** R. Sale

**Motion passed**

**V. Finance:**

**Approval of Finance Report**

The board met at a special Finance meeting prior to the regular board meeting and received information including; advances, assets, liabilities, revenue, expenditures, outstanding invoices and paid warrants.

**Motion:** Walt Williams motion to approve the finance reports.

**Second:** Ryan Sale

**Vote:** Unanimous

**VI. Warrant Orders:**

**Approval of the Warrant orders to be paid in January.**

**Motion:** Ryan Sale moved to approve and pay the warrant orders in January, no un-budgeted items found.

**Second:** Walt Williams

**Vote:** Unanimous

**VII. Discussion/Report Item:**

**A. Presentation of Inaugural Burrows Conservationist of the Year Award**

The board presented the First Annual "Conservationist of the Year" award in honor of Bill Burrows. The inaugural award was presented to the Burrows Family by the board of directors in honor of Bill Burrows who was recognized for his contributions to conservation.

**B. RCDTC Contribution to CARCD Conference in Redding**

Vicky Dawley included the host duties for the upcoming conference and the board discussed the level of contribution of RCDTC to be held in Redding, CA.

**C. NRCS Staff Report**

Larry Branham reported that NRCS is continuing to be open to the public as long as their funding allows. The NRCS field office will soon be moved temporarily to the area office.

**D. District Manager Report**

Vicky Dawley discussed the staffing of the RCDTC and newly open full-time position. She also reviewed potential opportunities for the housing of the RCDTC.

**E. RCDTC Staff Reports**

Staff updated the board on subjects in their Staff Reports that were included in the board packet.

**F. Land Use Reports**

None.

**G. Other Reports**

None

**H. Board of Directors Comments**

None

**VIII. Correspondence:**

Reviewed after meeting.

**XI. Next Meeting Date:**

Regular Meeting, February 20, 2019 at 8:45 a.m.

Finance Committee February 20, 2019 at 8.15 a.m.

**XII. Adjourned** at 11 a.m.

Respectfully Submitted,

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Emmy Westlake Project Manager

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Anne Read, Board Secretary