I. Amend Agenda to Swear in Michael Vasey as a RCDTC Board Member

Motion: Anne Read motioned to amend the Finance Meeting agenda and move the swearing in of Michael Vasey as an RCDTC board member from the Regular Board Meeting of the Resource Conservation District of Tehama County.
Second: Walt Williams
Vote: unanimous

Michael Vasey was sworn in as a Board Member of the Resource Conservation District of Tehama County.

II. Approval of the January 15, 2020 Special Meeting (Finance) minutes.

The board reviewed and discussed the Finance Meeting minutes of the January 15, 2020.
Motion: Walt Williams moved to approve the January 15, 2020 Special Board Meeting Minutes as presented
Second: Anne Read
Vote: unanimous

III. Finance Reports

A. Review Finance Report and Other Agenda Items Related to the Financial Condition of RCDTC for the February 19, 2020 Regular Board Meeting.

The board reviewed accounts receivable and payable, revenue, liabilities, net assets, open invoices, and profit and loss by class. They discussed the current financial condition of the District and received further information including advances, assets, liabilities, revenue, expenditures, outstanding invoices with resolution and paid warrants.

B. Approval of Warrants, there are no unbudgeted items this month

Motion: Anne Read moved to approve the Warrants
Second: Walt Williams
Vote: unanimous

C. Discussion of Purchasing New vs. Used Vehicles (Discussion/Possible Action)
The board moved to place Items C and D on the Regular Meeting of the Resource Conservation District of Tehama County due to time constraints.

**Motion:** Anne Read moved to place Item C-Discussion of Purchasing New vs. Used Vehicles and Item D-Consider Paying off Bobcat in Full on the agenda of the regular meeting of the RCDTC.

**Second:** Walt Williams  
**Vote:** unanimous

IV. **Review Paid Warrants folder after Board Meeting**  
The board reviewed the Paid Warrants for February 2020.

I. **Next Meeting Dates**  
Regular Meeting; March 18, 2020 8:45 AM  
Special Meeting - Finance; March 18, 2020 8:15 AM

V. **Adjourn**

Respectfully Submitted,

________________________________________  ____________________________  
Emmy Westlake, Project Manager  
Jack Bramhall for the Treasurer