Directors Present: Jack Bramhall, Ryan Sale, Walt Williams, Anne Read, and Scott Söder.
Directors Excused: NA
Directors Unexcused: NA
Associate Directors Present: None
Staff Present: Vicky Dawley, Emmy Westlake, Kris Lamkin, Jon Barrett, Destine Gunther and Brin Greer
NRCS Staff Present: Larry Branham
Visitors Present: None

I. Introductions
J. Bramhall called the meeting to order at 8:40 a.m.

J. Brahmall announced the need to modify the agenda to include two new action items. Action Item B: Oath of office for the board of directors and Action Item C: the addition of a CAL-Card for CAL FIRE Ishi Camp.

Motion: Walt Williams motioned to add Action Items B and C to the agenda.
Second: Ryan Sale
Vote: Unanimous

II. Public Communications
None.

III. Minutes
Approval of the February 20, 2019 Special Meeting Minutes
The Board reviewed and approved with no changes the minutes of the February 20, 2019 board meeting.

Motion: Walt Williams moved to approve the minutes without changes.
Second: Anne Read
Vote: Unanimous

Approval of the March 6, 2019 Special Meeting Minutes
The Board reviewed the Special Meeting minutes of March 6, 2019 and removed the phase “to confirm the safety of the staff”.

Motion: Anne Read moved to approve the minutes as amended.
Second: Scott Söder
Vote: Unanimous

IV. Action Items
A. Purchase or lease business phone system.
Vicky Dawley presented the business phone system options and the board asked for staff recommendations.

Motion: Scott Söder motioned to approve the staff recommendations of the Morgan Telecom #4 at $107.63 for 60 months.
Second: Walt Williams
Vote: Unanimous

B. Oath of Office
Vicky Dawley administered the oath of office to Anne Read, Walt Williams and Jack Bramhall.

C. Cal-Card for CAL FIRE Ishi Camp.
The board discussed the need to streamline the accounting and administration for Cal Fire Ishi Camp purchasing. They reviewed the options such as accounts with various vendors and concluded that the Cal-Card would be the most efficient way to provide purchasing ability for CAL FIRE personnel.

**Motion:** Scott Söder motioned to approve the addition of a new Cal-Card for the CAL FIRE Ishi Camp with a $300 limit  
**Second:** Ryan Sale  
**Vote:** Unanimous

V. **Finance:**

**Approval of Finance Report**

The board met at a special Finance meeting prior to the regular board meeting and discussed the financials of the District and received further information including: advances, assets, liabilities, revenue, expenditures, outstanding invoices with resolution and paid warrants. The board reviewed the allocation of overhead to grants and found no issues.

**Motion:** Scott Söder motioned to approve the finance reports as presented  
**Second:** Ryan Sale  
**Vote:** Unanimous

VI. **Warrant Orders:**

**Approval of the Warrant orders to be paid in**

**Motion:** Ryan Sale moved to approve and pay the warrant orders in March, no un-budgeted items.  
**Second:** Anne Read  
**Vote:** Unanimous

VII. **Discussion/Report Item:**

A. **NRCS Staff Report**

The board thanked Larry Branham on the many years of partnership and expressed their best wishes with NRCS’s upcoming move to the district office. Larry Branham updated the board on the changes to the Farm Bill.

B. **District Manager Report**

V. Dawley reviewed the District Manager report that was included in the board packet and updated the board on the progress with the computer server and office 365 roll out.

C. **RCDTC Housing**

V. Dawley updated the board on housing opportunities and reviewed the current housing plan.

D. **RCDTC Staff Reports**

Staff updated the board on subjects in their Staff Reports that were included in the board packet. Jon Barrett express the need for the community to comment on the OHV project.

E. **Land Use Reports**

None.

F. **Other Reports**

None

G. **Board of Directors Comments**

Jack Bramhall commented on the Wild and Scenic Film Festival Event and ticket sales. Scott Söder and Ryan Sale offered to reach out to the community for support of the Wild and Scenic Film Festival. Scott Söder expressed concern for City of Red Bluff flooding for example in the areas of Aloha Street and was interested in ways to help with this community issue.

VIII. **Correspondence:**

Reviewed after meeting.

XI. **Next Meeting Date:**

Regular Meeting, April 17, 2019 at 8:45 a.m  
Finance Committee April 17, 2019 at 8:15 a.m.

XII. **Adjourned** at 11:09 a.m.
Respectfully Submitted,

Emmy Westlake Project Manager

Anne Read, Board Secretary