Minutes of the
RCDTC Board Meeting & Special Finance Meeting
April 15, 2020  9:15 AM
Teleconference only: (339) 209-4637

Directors Present:  Jack Bramhall, Scott Söder, Walt Williams, Michael Vasey, and Anne Read
Directors Excused:  NA
Directors Unexcused:  NA
Associate Directors Present:  NA
Staff Present:  Vicky Dawley, Kris Lamkin, Brin Greer, Emmy Westlake, Jennifer Zirkle, Rob Rianda, and Jon Barrett
NRCS Staff Present:  Jenna Ganoung
Visitors Present:  None

I.  Introductions
J. Bramhall began the meeting at 9:20 a.m.

II.  Public Communications
None.

III. Minutes of February 19, 2020 Regular Meeting and Finance Meeting
The board reviewed the minutes from both meetings with a correction to Directors Excused and Unexcused.
 Motion:  W. Williams moved to approve the minutes of the February 19, 2020 as corrected.
Second:  M. Vasey
Vote:  Unanimous

IV.  Action Items
A.  Emergency COVID-19 Operations Plan
The board discussed the Operations Plan. The board and staff commended V. Dawley for tracking COVID-19 developments and preparing the Plan in a timely manner.
 Motion:  S. Söder moved to approve the A. Emergency COVID-19 Operations Plan as presented.
Second:  W. Williams
Vote:  Unanimous

The board reviewed and discussed the temporary Policy
 Motion:  W. Williams moved to approve the Emergency FLMA Leave Expansion and Emergency Paid Sick Leave Policy-Temporary Expansion of Leave Provisions as presented.
Second:  S. Söder
Vote:  Unanimous

C.  Update Policy 3123 Telework to Include Internet Stipend
The board reviewed and discussed the accommodations for this policy and staff noted that it would remain in place post-COVID-19 for staff working more than 50% from home.
 Motion:  M. Vasey moved to approve the Update Policy 3123 Telework to Include Internet Stipend as presented.
Second:  S. Söder
Vote:  Unanimous

D. 006-Cal OES 130 Resolution for FEMA Funding
Staff noted that it is likely that the district is not eligible for COVID-19 reimbursements but would like a Resolution in place just in case.

**Motion:** S. Söder moved to approve the 006-Cal OES 130 Resolution for FEMA Funding  
**Second:** W. Williams  
**Vote:** Unanimous

V. **Financial Reports**  
Staff provided the Finance Report and lead a discussion regarding other agenda items related to the financial condition of the RCDTC for the April 15, 2020 Board Meeting.

A. **Approval of Warrants; there are no unbudgeted items this month**  
**Motion:** A. Read moved to approve the Warrants  
**Second:** W. Williams  
**Vote:** Unanimous

VI. **Discussion/Report Item:**  
A. **NRCS Staff Report**  
Jenna Ganoung introduced herself as the new District Conservationist and provided an update regarding the NRCS programs.

B. **District Manager Report**  
V. Dawley reviewed the District Manager report that was included in the board packet.

C. **RCDTC Housing**  
Nothing new to report.

D. **RCDTC Staff Reports**  
Staff updated the board on subjects in their Staff Reports that were included in the board packet.

E. **Land Use Reports**  
None

F. **Other Report**  
S. Söder shared recent news that the Sacramento River Discovery Center’s (SRDC) Special Use Permit was not renewed by the Mendocino National Forest and that they are to vacate the premises by June 30, 2020. Through the board and staff discussion it was determined that more information about the current status of the Red Bluff Recreation Area and the USFS’ future goals for the facility are needed. A Task Force committee was formed with S. Söder serving as its Chair and includes M. Vasey, V. Dawley, K. Lamkin, B. Greer, and J. Zirkle. B. Greer stated that she would arrange the Task Force’s first meeting with District Ranger Christine Hill as a guest.

G. **Board of Directors Comments**  
None

VII. **Correspondence:** Reviewed after meeting.

VIII. **Adjourned:** 11:11 a.m.  
**Next Meeting Date:**  

Respectfully Submitted,

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Brin Greer, Education and Outreach Manager

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Anne Read, Board Secretary