



RESOURCE CONSERVATION DISTRICT of TEHAMA COUNTY
2 Sutter Street, Suite D, Red Bluff, California 96080

Minutes of the
Regular Board Meeting
June 19, 2019

8:45 AM

RCDTC Office at 2 Sutter St, Suite D, Red Bluff

Directors Present: Jack Bramhall, Walt Williams, Anne Read, and Scott Söder.

Directors Excused: Ryan Sale

Directors Unexcused: NA

Associate Directors Present: NA

Staff Present: Vicky Dawley, Kris Lamkin, Rob Rianda, Brin Greer, Emmy Westlake, and Jon Barrett

NRCS Staff Present: Larry Branham

Visitors Present: None

I. Introductions

J. Bramhall began the meeting at 8:45 a.m.

II. Public Communications

None.

III. Minutes

Approval of the May 15, 2019 Board Meeting Minutes

The Board reviewed and approved the minutes as presented.

Motion: Anne Read moved to approve the minutes as presented

Second: Scott Söder

Vote: Unanimous

IV. Action Items

A. Accept 2017-2018 Audit

The board reviewed and discussed the Audit and its need for a format revision for page numbers and headers. The board directed staff to further examine tax and donations as presented in the Notes to Financial Statements, Exchange and Non-Exchange Transactions of Revenues. The board approved the Audit with formatting corrections.

Motion: S. Söder moved to approve the 2017-2018 Audit as amended.

Second: R. Sale

Vote: Unanimous

B. Resolution 19-4: Application for Funding to Wildlife Conservation Board

The board reviewed and approved the application.

Motion: R. Sale moved to approve Resolution 19-4: Application for Funding to Wildlife Conservation Board as presented.

Second: W. Williams

Vote: Unanimous

C. Accept Bid for Construction for Ponderosa Way Road Assessment and Sediment Reduction Plan Phase One

The board reviewed the two bids staff received, noted the budget item disparities, and accepted the Le Page Construction bid.

Motion: R. Sale moved to Approve the Le Page Bid for Construction for Ponderosa Way Road Assessment and Sediment Reduction Plan Phase One.

Second: S. Söder

Vote: Unanimous

D. Revised Scope of Work with WSRCDC for Cook & Butcher Project

The board reviewed and approved the revised document.

Motion: W. Williams moved to approve the Revised Scope of Work with WSRCDC for Cook & Butcher Project.

Second: R. Sale

Vote: Unanimous

E. Approve First Draft 2019-2020 Budget

Staff noted that the first budget draft omits fee-for-service contracts and the recent Title III funds for wildfire prevention awareness.

Motion: S. Söder moved to Approve First Draft 2019-2020 Budget

Second: R. Sale

Vote: Unanimous

F. Add Agenda Item F: Approve RCDTC Policy Modification in Response to Governor Emergency Proclamations.

Motion: R. Sale moved to Add Agenda Item F: Approve RCDTC Policy Modification in Response to Governor Emergency Proclamations.

Second: S. Söder

Vote: Unanimous

The Governor's Emergency Proclamation to expedite forest management projects for wildfire fuels reduction was discussed as well as the current RCDTC policies. The board approved its authority to modify RCDTC policies in response to Federal and State Emergency Proclamation(s).

Motion: R. Sale moved to Approve that the Board may Modify RCDTC Policies in Response to Federal and State Governor Emergency Proclamations.

Second: S. Söder

Vote: Unanimous

V. Finance:

Approval of Finance Report

The board met at a special Finance meeting prior to the regular board meeting and discussed the current financial condition of the District and received further information including; advances, assets, liabilities, revenue, expenditures, outstanding invoices with resolution and paid warrants. K. Lamkin requested permission to write-off the \$5.75 journal entry for the closed DOC project.

Motion: R. Sale moved to approve the finance report and to clear the \$5.75 from the closed DOC project.

Second: Scott Söder

Vote: Unanimous

VI. Warrant Orders:

Approval of the Warrant orders to be paid in June.

Motion: R. Sale moved to approve and pay the warrant orders in June, no un-budgeted items.

Second: Anne Read

Vote: Unanimous

VII. Discussion/Report Item:

A. NRCS Staff Report

Larry Branham reported that staff are settling into their new office environment. He shared that Tony Rolfes is serving as interim Area Conservationist and that Rae Ann Dubay has been promoted to Assistant State Conservationist.

B. District Manager Report

V. Dawley reviewed the District Manager report that was included in the board packet and shared that the District will receive another \$10,000 of Title III funds from Tehama County.

C. RCDTC Staff Reports

Staff updated the board on subjects in their Staff Reports that were included in the board packet.

D. Land Use Reports

None.

E. Other Reports

V. Dawley shared that the Burrows Ranch is for sale. It has provided a tremendous service to the conservation community for decades. It was discussed that one can hope that the new owners value stewardship.

F. Board of Directors Comments

VIII. Correspondence:

Reviewed after meeting.

XI. Next Meeting Date:

Regular Meeting, July 17, 2019 at 8:45 a.m.

Special Meeting Finance Committee July 17, 2019 at 8:15 a.m.

XII. Adjourned at 10:45 a.m.

Respectfully Submitted,

Brin Greer, Project Manager

Anne Read, Board Secretary