



RESOURCE CONSERVATION DISTRICT of TEHAMA COUNTY
2 Sutter Street, Suite D, Red Bluff, California 96080

Minutes of the
Regular Board Meeting
July 17, 2019

8:45 AM

RCDTC Office at 2 Sutter St, Suite D, Red Bluff

Directors Present: Jack Bramhall, Walt Williams, Anne Read, Ryan Sale, and Scott Söder. R. Sale excused himself between 9:55-9:59 due to potential conflict of interest.

Directors Excused: NA

Directors Unexcused: NA

Associate Directors Present: NA

Staff Present: Vicky Dawley, Kris Lamkin, Rob Rianda, Brin Greer, Emmy Westlake, and Jon Barrett

NRCS Staff Present: None

Visitors Present: None

I. Introductions

J. Bramhall began the meeting at 8:55 a.m. B. Greer shared an email notice from Larry Branham that he will not be able to attend this meeting to provide an NRCS update.

II. Public Communications

None.

III. Minutes

Approval of the June 19, 2019 Board Meeting Minutes

The Board reviewed and approved the minutes with correction to the attendance as Rande Baker was not present.

Motion: W. Williams moved to approve the minutes as amended.

Second: pp

Vote: Unanimous

IV. Action Items

A. Elect Officers of the Board for 2019-2020

R. Sale motioned the slate of elected officers to serve on the 2019-2020 board; J. Bramhall as President, W. Williams as Vice President, R. Sale as Treasurer, A. Read as Secretary.

Motion: R. Sale moved to elect the slate of Officers; J. Bramhall as President, W. Williams as Vice President, R. Sale as Treasurer, A. Read as Secretary.

Second: S. Söder

Vote: Unanimous

B. Review Associate Directors for 2019-2020

The current Associate Directors were discussed.

Motion: S. Söder moved the slate of Associated Directors

Second: A. Read

Vote: Unanimous

C. CARCD Dues for 2019-2020

V. Dawley reported on the new CARCD membership fee that includes access to its online dashboard and the draft letter to CARCD. The board directed staff to send an amended letter to the CARCD mentioning the value of the online dashboard to all RCDs, along with minor corrections addressing the date as well as phone and fax numbers.

Motion: R. Sale moved to send the CARCD the amended letter

Second: A. Read

Vote: Unanimous

D. Emergency Item: Policy #3030

Motion: R. Sale moved to add agenda item D, Policy #3030

Second: W. Williams

Vote: Unanimous

Staff provided a hand-out of RCDTC Policy #3030 Fixed-Asset Accounting. The board determined that the Policy is to be applied to fiscal year 2019-2020 with modification to 3030.3.1; change the purchase limit of fixed assets like equipment, tools, and vehicles that individually have an original total cost from \$1,000 to \$5,000.

Motion: R. Sale moved to modify RCDTC Policy 3030.3.1 Fixed-Asset Accounting from \$1,000 to \$5,000

Second: W. Williams

Vote: Unanimous

V. Finance:

Approval of Finance Report

The board met at a special Finance meeting prior to the regular board meeting and discussed the current financial condition of the District and received further information including; advances, assets, liabilities, revenue, expenditures, outstanding invoices with resolution and paid warrants.

Motion: A. Read moved to approve the finance report as presented.

Second: Scott Söder

Vote: Unanimous

VI. Warrant Orders:

Approval of the Warrant orders to be paid in July.

Motion: A. Read moved to approve and pay the warrant orders in July

Second: R. Sale

Vote: Unanimous

VII. Discussion/Report Item:

A. NRCS Staff Report

None.

B. District Manager Report

V. Dawley reviewed the District Manager report that was included in the board packet.

C. RCDTC Housing

V. Dawley shared that the USDA is meeting with the landowner for a site tour this week. The landowner would like to sell the property with a seller finance option. S. Söder outlined various scenarios in purchasing and renovating the site to house the RCDTC and its USDA partners, NRCS and FSA.

D. RCDTC Staff Reports

Staff updated the board on subjects in their Staff Reports that were included in the board packet.

E. Land Use Reports

A brief discussion of the East Sand Slough CEQA document was held.

F. Other Reports

None.

G. Board of Directors Comments

A. Read suggested that field staff receive pipe bomb training. R. Rianda will add to the tailgate safety session.

VIII. Correspondence:

Reviewed after meeting.

IX. Closed Session: Potential Litigation Government Code - GOV § 54956.9 (d)(4)

Motion: W. Williams moved to Adjourn Public Meeting at 10:40 a.m.

Second: S. Söder

Vote: Unanimous

Reopened Closed Session at 10:55 a.m.

X. Adjourned at 10:55 a.m.

Next Meeting Date:

Regular Meeting, August 21, 2019 at 8:45 a.m.

Special Meeting Finance Committee August 21, 2019 at 8:15 a.m.

Respectfully Submitted,

Brin Greer, Project Manager

Anne Read, Board Secretary