I. Introductions
J. Bramhall began the meeting at 1:36 pm.

II. Public Communications
Bobby Hughes gave an update on the state of affairs at the Discovery Center and reported on the upcoming meeting with Forest Service discussing their special use permit.

III. Minutes
Approval of the July 18, 2018 Board Meeting Minutes
The Board reviewed and approved the minutes with the amendment of the correct start time for the next meeting.

Motion: Anne Read moved to approve the minutes as amended.
Second: Scott Söder
Vote: Unanimous

Approval of the July 10, 2018 Special Board Meeting Minutes
The Board reviewed and approved the minutes without changes to the July 10, 2018 Board Meeting Minutes.

Motion: Ryan Sale moved to approve the minutes.
Second: Anne Read
Vote: Unanimous

IV. Action Items
A. Update Policy 2307: Lead Conservation Technician
Discussion and reviewed the Lead Conservation Technician job description noting small changes. The board approved the amended update to the job description for the Lead Conservation Technician.

Motion: Scott Söder moved to accept the noted changes to Policy 2307.
Second: Walt Williams
Vote: Unanimous

B. Create Policy 2311: Conservation Technician
Review of the new Policy 2311-job description for the position of Conservation Technician.

Motion: Ryan Sale moved to accept the new policy 2311
Second: Scott Söder
Vote: Unanimous

C. Approve Hiring Conservation Technician
After discussion of the upcoming field workload and cost analysis for the position. The board approved the hiring of a Conservation Technician.
Motion: Scott Söder motion to approve the conservation technician position.
Second: Ryan Sale
Vote: Unanimous

V. Finance:
Approval of Finance Report
The board met at a special Finance meeting prior to the regular board meeting and discussed the close of FY 2017-18 financials of the District and received further information including: advances, assets, liabilities, revenue, expenditures, outstanding invoices with resolution and paid warrants.

Motion: Scott Söder motioned to approve the finance reports.
Second: Walt Williams
Vote: Unanimous

VI. Warrant Orders:
Approval of the Warrant orders to be paid in August

Motion: Ryan Sale moved to approve and pay the warrant orders in August, no un-budgeted items were found.
Second: Anne Read
Vote: Unanimous

VII. Discussion/Report Item:
A. NRCS Staff Report
Jim Spear reported on the evolving situation with the USDA lease of the current office space.

B. District Manager Report
V. Dawley reviewed the District Manager report that was included in the board packet. Noting options for housing.

C. RCDTC Staff Reports
Staff updated the board on subjects in their Staff Reports that were included in the board packet. Brin reported on a possible project for Rain Barrel education.

D. Land Use Reports
None.

E. Other Reports
None

F. Board of Directors Comments
None

VIII. Correspondence:
Reviewed after meeting.

XI. Next Meeting Date:
Regular Meeting, September 19, 2018 at 1:30 p.m.
Finance Committee September 19, 2018 at 1:00 pm

XII. Adjourned at 3:50 p.m.

Respectfully Submitted,

Emmy Westlake Project Manager
Anne Read, Board Secretary