

RESOURCE CONSERVATION DISTRICT of TEHAMA COUNTY
2 Sutter Street, Suite D, Red Bluff, California 96080

**Special Finance
Meeting Minutes**

September 18, 2019

8:15 AM

RCDTC Office

2 Sutter St. Red Bluff, CA 96080

Board Members Present: Jack Bramhall, Walt Williams, Anne Read and Scott Söder.

Directors Excused: None

Associate Directors Present: None

Staff Present: Vicky Dawley, Kris Lamkin, Emmy Westlake, Jennifer Zirkle and Brin Greer

Visitors Present: None

Meeting Called to Order at 8:16 a.m.

I. Approval of the August 21, 2019 Special Meeting (Finance) minutes.

Motion: Scott Söder moved to approve the August 21, 2019 Special Board Meeting Minutes as presented.

Second: Walt Williams

Vote: unanimous

II. Approval of Finance Report and Other Agenda Items Related to the Financial Condition of RCDTC for the September 18, 2019 Regular Board Meeting.

The board reviewed accounts receivable and payable, revenue, liabilities, net assets, open invoices, and profit and loss by class. They discussed the current financial condition of the District and received further information including; advances, assets, liabilities, revenue, expenditures, outstanding invoices with resolution and paid warrants.

Motion: Scott Söder moved to approve the finance report as presented.

Second: Walt Williams

Vote: Unanimous

III. Warrant Orders:

Approval of the Warrant orders to be paid in September.

Motion: Anne Read moved to approve and pay the warrant orders in September

Second: Walt Williams

Vote: Unanimous

IV. Review Paid Warrants folder after Board Meeting

The board reviewed the Paid Warrants for September 2019.

V. Next Meeting Dates – Regular Meeting; October 16, 2019 8:45 AM

Special Meeting - Finance; October 16, 2019 8:15 AM

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VI. Adjourn at 8:55 am

Respectfully Submitted,

Emmy Westlake, Project Manager

Jack Bramhall for the Treasurer