

REQUEST FOR BID (RFB)

Little Giant Mill - Mastication Project

RESOURCE CONSERVATION DISTRICT OF TEHAMA COUNTY (RCBTC)

RFB Release Date: December 16th, 2025
Proposals Due: December 29th, 2025

REQUEST FOR BID (RFB)

For Contracted Services to

**RESOURCE CONSERVATION RCDTC OF TEHAMA
COUNTY (RCDTC)**

**TO ACCOMPLISH 100 ACRES OF MASTICATION PARALLEL TO LITTLE
GIANT MILL ROAD (Eastern Tehama County) ON SPI LAND**

CONTACT FOR INFORMATION ABOUT THE PROJECT	Drew Barnhart Email: dbarnhart@tehamacountyrcd.org Phone: 530-727-1294 Ext. 104
RFB RELEASE DATE	December 16th, 2025
PRE-BID MEETING & PROJECT TOUR	<p>A mandatory pre-bid meeting will be held on December 22nd, 2025, at 08:30 a.m. at the Resource Conservation District of Tehama County office, 202 Walnut Street, Red Bluff, CA 96080. Attendance is required for all prospective bidders.</p> <p>Immediately following the meeting, contractors will participate in a project tour of the treatment area. The tour will provide bidders with an overview of site conditions, access considerations, and project requirements. Contractors are responsible for assessing site conditions to inform their proposals.</p> <p>Maps of treatment areas are included in this bid packet as attachment A.</p>
CONTRACTOR SELECTION	Selection will be based on criteria set forth in this proposal.

Prevailing Wage	This project is subject to California Prevailing Wage.
Required Licenses	“C-61 & D49” and/or “C49” License, LTO and current DIR registration.
Required Special Insurance	SPI requires all contractors operating to have Loggers Broad Form A Policy with minimum policy of \$2,000,000.00
Desired Experience	Recommended for contractor to be preexisting “Preferred/Approved” contractor status with SPI
PROJECT COMMENCEMENT DATE	Work can begin after the contract has been executed, on a date agreed upon by RCDTC and the contractor. Some aspects of this contract are season-dependent, such as use of heavy equipment in inclement weather or on excessively wet soils, during Red Flag days, or during Limited Operating Periods (LOP).
PROJECT COMPLETION DATE	All Tasks must be completed by February 28 th , 2026. All invoices are to be submitted no later than March 10 th , 2026.

REQUEST FOR BID (RFB)

The Resource Conservation RCDTC of Tehama County (RCDTC) is seeking firm(s)/individual(s) to conduct work detailed in the SCOPE OF WORK. The RCDTC will be the sponsor and manager of the project.

SECTION ONE: ACTIVITIES AND TIMELINES

Activity	Date
Release of RFB	December 16 th , 2025
Pre-Bid Conference & Project Tour	December 22 nd , 2025, 8:30 AM PST
Deadline for Proposals	December 29 th , 2025 5:00 PM PST
Public reading & announcement of bid packet	December 29 th 2025 5:15 PM PST
Selection Committee evaluates and ranks proposals	December 30 th , 2025 – January 1 st , 2026
Notice of contract award	Upon Approval by Board (<i>Board Meeting January 7th, 2026</i>)
Contract executed	January 8 th , 2026 (<i>*Tentative date</i>)
Project Start Date	Upon completion of Contract (<i>*anticipating January 9th 2026</i>)

SECTION TWO: PROJECT BACKGROUND AND OVERVIEW

In 2023 the Resource Conservation RCDTC received funding from CALFIRE for Wildfire Prevention throughout Tehama County (Grant #5GA1145). The grant specifically funded defensible space, and fuel breaks in Surrey Village and Mill Creek, Ca. Due to the Park Fire of 2024, the initial Mill Creek Project area was burned out and resulted in a shift in project area. On December 8th, 2025, an amendment was approved that added roadside Treatment of Little Giant Mill Rd to the project scope. RCDTC has proactively communicated and planned with Sierra Pacific Industries (SPI) to masticate 100 acres parallel to Little Giant Mill Road on SPI land.

PROJECT DESCRIPTION:

- **Goal:** Masticate 100 acres within designated project area (See attachment A)
- **Background:** Work being conducted will be to extend previously completed SPI fuel break along Little Giant Mill Road. Masticated area will serve as a fuel break extending up to 250ft parallel to the road and also serve to improve ingress/egress for community members of Lyonsville.

SECTION THREE: SCOPE OF WORK

It is the intent of these specifications, terms, and conditions to describe the services sought by the Resource Conservation RCDTC of Tehama. The RCDTC intends to award a contract for Mastication of at least 100 acres on SPI land parallel to Little Giant Mill Road to the Contractor who best meets the RCDTC's requirements. Proposals will be evaluated for "best value" not necessarily "lowest price". RCDTC has identified this task to be addressed in response to this RFB:

TASK 1 – Mastication of at least 100 acres on SPI land parallel to Little Giant Mill Road (See Map – Attachment A).

Prescription:

1. Contractor will masticate at least 100 acres within designated project area (see attachment A – "*SPI Project Area – Mastication*").
 - Targeted vegetation is brush, resprouts and trees < 10DBH (Mainly mixed conifer).
2. Contractor will begin in the Southeast section of project area and progress North (along Little Giant Mill Rd.)
 - 420 total acres are outlined in red polygons on Attachment A Map.
 - In the event that a designated area has a slope that exceeds 30% or inaccessible due to weather conditions, contractor may continue to more favorable delineated project areas.
3. Mastication will commence no earlier than January 8th, 2026, and must be completed by February 28th 2026.
4. Contractor is responsible for a minimum of 10 BEFORE, 10 DURING, and 10 AFTER Photos.
5. Contractor is responsible for tracking acreage production and final project acreage must be submitted via SHP files to RCDTC staff.

OTHER REQUIREMENTS –

Licenses –

- Contractor will hold LTO **AND** "C-61 & D49" and/or "C49" License

Insurance -

- SPI requires all contractors operating to have Loggers Broad Form A Policy with minimum policy of \$2,000,000.00

SPI -

- Recommended for contractor to be preexisting "Preferred/Approved" contractor status with SPI

Prevailing wage and bonding –

- Project **IS** subject to DIR regulations/prevailing wage **and** will require bonding.

Contractor Responsibilities -

- Contractor will work cooperatively with the RCDTC RPF, RCDTC personnel, and SPI and its representatives as well as any funding agency representatives to ensure compliance with the guidelines, conditions, and criteria of the grant, harvest documents and/or categorical exemption.
- Contractor will provide an overall work schedule prior to the project start date and will provide updates to the schedule, at least a week in advance of any work schedule alterations. This may include, but not limited to work stoppages due to equipment failure, employee availability, landowner issues, or accessibility issues.
- Contractor will proactively coordinate with SPI for access and project progress. SPI Point of Contact will be provided at commencement of project implementation.
- Contractor will include enough layout time and supervision time in the proposal to assure public safety and compliance with RCDTC requirements.
- Contractor will be responsible for the crew's safety and sanitation needs.
- Contractor will be responsible for ensuring protection of fences, structures, property improvements, power lines and other utilities. (If any of aforementioned is damaged, contractor will be liable for repairs or replacement)
- The Contractor shall promptly notify RCDTC staff of any changes in site conditions that could affect project performance, compliance, or safety. This includes, but is not limited to:
 - Significant changes in soil conditions (e.g., excessive moisture, instability, or erosion hazards).
 - The discovery of archaeological or cultural resource sites.
 - The presence or discovery of endangered, threatened, or special-status species.

Upon such notification, RCDTC staff will provide guidance regarding necessary adjustments, coordination with regulatory agencies, and compliance with applicable laws. The Contractor shall suspend work in the affected area until authorized to proceed by RCDTC.

Water Class	Class I	Class II	Class III
Slope Class (%)	Width in Feet		
<30	75	50	25
30-50	100	75	50
>50	150	100	75

- Watercourse Designation:
 - Class I: Shall be flagged in solid blue and blue/white candy-striped flagging at the edge of the ELZ
 - Class II: Shall be flagging in solid blue flagging at the edge of the ELZ
 - Class III shall be centerline flagged in blue and white candy-striped flagging.
 - Equipment Limitation Zone (ELZ): Limits equipment from tracking within the established zone except where there is an established road, crossing, or skid trail. Equipment may “reach-in” and treat vegetation within the buffer as long as the tracks remain outside of the ELZ.

- Watercourse designation will be indicated on a map. Contractor will be given a copy of the map and be made aware of the protection measure prior to the start of operations.
- All areas below the stream and lake transition line will be kept free of slash and debris. Accidental deposits of material in the watercourse, bed bank or channel shall be immediately removed.
- Note: All environmental permitting, archeological, and water course flagging has been completed by RCDTC prior.

SECTION FOUR: PROPOSAL PACKAGE REQUIREMENTS

PROPOSAL FORMAT

Proposals are to be straightforward, clear, concise, and responsive to the information requested. For proposals to be considered responsive, proposers must provide all requested information.

Submission Requirements:

A paper copy of the complete bid packet **must be delivered to the RCDTC office** at:

Tehama County Resource Conservation District
202 Walnut Street
Red Bluff, CA 96080

Paper submissions must arrive **no later than 5:00 p.m. PST on December 29th, 2025.**

**Note: Electronic submissions will NOT be accepted for this project's bidding. All bid packets submitted must be physical and delivered to RCDTC office (address and date above)*

1. PROPOSAL ELEMENTS

Cover Sheet to include:

Firm Name, phone, and address

Contact person, phone and email address

2. Qualifications and Experience

Provide an overview of your experience with similar projects and comparable work. Demonstrate your knowledge of understanding the environmental considerations that may lead to project delays and how to overcome the delays to deliver a completed project to RCDTC. Describe your experience coordinating with project managers, state, and lead agencies. Include information pertaining to all required licenses, permits, etc.

3. Project Approach and Technical Understanding

Describe your approach to providing the Scope of Work described in the RFB in a high quality, cost-effective, environmentally sound manner that will meet the RCDTC's proposed schedule. Demonstrate a thorough conceptual and technical understanding of the purpose and scope of the project. The approach must describe the methods, equipment, and sequencing of operations to be used in Mastication. If planning to contract out for any services in the Scope of Work, identify which items and subcontractors. Please include all potential subcontractors, if subcontractors are not identified in the prime's proposal no additions will be allowed. Include a detailed list of equipment that will be used for the project.

4. Timeline

The contractor needs to demonstrate that they can commence work immediately following an executed contract and notice to proceed which is anticipated in Early January 2026 and be completed by February 28th 2026.

5. Cost Proposal

Bidders shall submit a complete cost proposal that clearly identifies the cost per acre and total lump sum for all work described in this Request for Bids. Costs must include all labor, equipment, supervision, mobilization, materials, insurance, bonding, and overhead necessary to complete the project in accordance with the specifications. Proposals must be transparent and free of unauthorized exclusions or hidden charges. The lowest responsive and responsible bid will receive the maximum score for this category, with all other bids scored proportionally according to the relative cost formula outlined in the Evaluation Criteria.

6. Local Workforce and Community Benefit

Preference will be given to contractors who demonstrate a commitment to hiring and utilizing a local workforce, subcontractors, and suppliers from Tehama, Shasta, Glenn, or Butte counties. Proposals should describe how local labor, materials, and services will be incorporated into the project to support regional economic development. Bidders are encouraged to highlight partnerships with local businesses, training opportunities for local workers, and other benefits that strengthen community capacity while ensuring high-quality project delivery.

7. References

Include at least three references who can speak about your past performance and capability on similar projects within the last three (3) years, including at least one reference who has worked with you within the last 18 months. References should be inclusive of name, address, contact information, dates services were performed and values of contracts.

8. Staff to be Assigned

Provide a staff organization chart or list and identify the qualifications, roles and responsibilities to be fulfilled by each staff member or subcontractor.

9. Bid Presentation

Bids shall reflect costs for the project broken down by task. Bids shall only be prepared using copies of the Bid Forms included in the Contract Documents. The use of substitute Bid Forms other than clear and correct photocopies of those provided by the RCDTC will not be permitted. Bids shall be executed by an authorized signatory. In addition, Proposers shall fill in all blank spaces (including inserting "N/A" where applicable), and initial all interlineations, alterations, or erasures to the Bid Forms. Proposers shall neither delete, modify, nor supplement the printed matter on the Bid Forms nor make substitutions thereon. Use of black or blue ink, indelible pencil, or a typewriter is required. Deviations in the Bid Forms may result in the Bid being deemed non-responsive.

Bid Form – Little Giant Mill – Mastication Project

Cost Proposal

Cost per Acre: _____ USD

Total Acres (100 minimum) _____ Acres

Total lump sum bid: _____ USD (**Not to exceed \$190,000.00 total. Bids surpassing this threshold will be considered incomplete and rejected.*)

TOTAL AMOUNT (WRITTEN IN WORDS) _____

Contractor Information

(Indicate not applicable (“N/A”) where appropriate.)

NOTE: Where Bidder is a joint venture, pages shall be duplicated, and information provided for all parties within the joint venture.

• Name of Bidder: _____

• Type if Entity: _____

• Bidder Address: _____

(Telephone Number)

(Email Address)

• C61/C49 or D49 License Number: _____

• LTO License Number: _____

• Other Licenses: _____

- How many years has Bidder's organization been in business as a Contractor?

- How many years has Bidder's organization been in business under its present name? _____
 - Under what other or former names has Bidder's organization operated?

- If Bidder's organization is a corporation, answer the following:
 - Date of Incorporation: ☒ _____
 - State of Incorporation: ☒ _____
 - President's Name: _____
 - Vice President's Name(s): ☒ _____
 - Secretary's Name: ☒ _____
 - Treasurer's Name: ☒ _____

- If an individual or a partnership, answer the following:
 - Date of Organization: ☒ _____
 - Name and address of all partners (state whether general or limited partnership):

- If other than a corporation or partnership, describe organization and name principals:

- List other states in which Bidder's organization is legally qualified to do business:

SIGNATURE PAGE

I hereby certify under penalty of perjury under the laws of California that all the information submitted in connection with this Bid and all the representations made herein are true and correct.

Bidder:

Bidder's Business Address:

(Company Name):

By:
(Signature)

(Type or print name):

(Title):

(Where signed) (City, State):

(Corporate seal)

Dated: _____

State of Incorporation: _____

Names and addresses of all partners or joint
venturers:

Statement of the authority of signatory to bind
Bidder:

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

BID BOND



[Note: Not required when other form of Bidder’s security, e.g., cash, certified check, or cashier’s check, accompanies Bid.]

The makers of this bond are, _____, as Principal, and _____, as Surety and are held and firmly bound unto the [RCDTC], with its principal place of business at [202 Walnut St. Red Bluff, CA], hereinafter called the RCDTC, in the penal sum of TEN PERCENT (10%) OF THE TOTAL BID PRICE of the Principal submitted to the RCDTC for the work described below, for the payment of which sum in lawful money of the United States, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the principal has submitted the accompanying bid dated __, 20____, for [Little Giant Mill Road – Mastication Project].

If the Principal does not withdraw its Bid within the time specified in the Contract Documents; and if the principal is awarded the Contract and provides all documents to the RCDTC as required by the Contract Documents; then this obligation shall be invalid. Otherwise, this bond will remain in full force and effect.

Surety, for value received, hereby stipulates, and agrees that no change, extension of time, alteration, or addition to the terms of the Contract Documents shall affect its obligation under this bond, and Surety does hereby waive notice of any such changes.

In the event a lawsuit is brought upon this bond by the RCDTC, and judgment is recovered, Surety shall pay all litigation expenses incurred by the RCDTC in such suit, including reasonable attorneys’ fees, court costs, expert witness fees and expenses.

IN WITNESS WHEREOF, the above-bound parties have executed this instrument under their several seals this ____ day of _____, 20__, the name and corporate seal of each corporation.

(Corporate Seal)

Contractor/ Principal

By_____

Title_____

(Corporate Seal)

Surety

(Attach Attorney-in-Fact Certificate)

By _____
Attorney-in-Fact
Title _____

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
 COUNTY OF _____

On ^(day) 20____, before me, _____, Notary Public, personally

Appeared _____, who proved to me based on satisfactory
Name(s) of Signer(s)

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

 Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

- .. Individual
- .. Corporate Officer

	Title(s)		Title or Type of Document
.. Partner(s)	.. Limited .. General	_____	Number of Pages
.. Attorney-In-Fact		_____	Date of Document
.. Trustee(s)		_____	
.. Guardian/Conservator		_____	
.. Other:		_____	
Signer is representing: Name Of Person(s) Or Entity(ies)		_____	Signer(s) Other Than Named Above
_____		_____	
_____		_____	

NOTE: ☐ This acknowledgment is to be completed for Contractor/Principal.

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
 COUNTY OF _____

On ~~05~~, 20____, before me, _____, Notary Public, personally

Appeared _____, who proved to me based on satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

 Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

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	Title(s)	Title or Type of Document
.. Partner(s)	.. Limited .. General	Number of Pages
.. Attorney-In-Fact		Date of Document
.. Trustee(s)		
.. Guardian/Conservator		
.. Other:		
Signer is representing: Name Of Person(s) Or Entity(ies)		
_____		Signer(s) Other Than Named Above

NOTE: This acknowledgment is to be completed for the Attorney-in-Fact. The Power-of-Attorney to local representatives of the bonding company must also be attached.

END OF BID BOND

Non-Collusion Declaration

The undersigned declares:

I am the _____ of _____, the party making the foregoing Bid.

The Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Bid is genuine and not collusive or a sham. The Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham bid, or to refrain from bidding. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Bid Price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the Bid Price, or of that of any other Bidder. All statements contained in the Bid are true. The Bidder has not, directly or indirectly, submitted his or her Bid Price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at _____ [state].

Name of Bidder: _____

Signature: _____

Name and Title: _____

Date: _____

PUBLIC WORKS CONTRACTOR REGISTRATION CERTIFICATION

Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter a contract to perform public work must be registered with the Department of Industrial Relations. See <http://www.dir.ca.gov/Public-Works/PublicWorks.html> for additional information.

No bid will be accepted, nor will any contract be entered into without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations to perform public work.

Bidder hereby certifies that it is aware of the registration requirements set forth in Labor Code sections 1725.5 and 1771.1 and is currently registered as a contractor with the Department of Industrial Relations. ☐

Name of Bidder: ☐ _____

DIR Registration Number: ☐ _____

DIR Registration Expiration: _____

Name of Bidder: _____

Signature: _____

Name and Title: _____

Date: _____

Contracts Certificate Regarding Workers' Compensation

I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Contract.

Name of Bidder: _____

Signature: _____

Name and Title: _____

Date: _____

False Claims Certification

By signing below, the bidder certifies that neither it nor any of its principals have been found liable under the Federal False Claims Act or any similar state law, have knowingly submitted false or fraudulent claims for payment under any government-funded contract, or will submit any false or fraudulent claims under this contract.

Acknowledgment

The undersigned, having carefully examined all of the contract documents, permit requirements by jurisdictional regulatory agencies, contract, contract addenda, proposal requirements and conditions, special provisions, scope of work, and all other information provided by the RCDTC for the RFB listed above in and for the RCDTC, is familiar with the conditions, having personally visited the site of the work, and hereby proposes to furnish all labor, materials and equipment, and all incidental work necessary to deliver the scope of work, in place and in strict conformity with the contract documents, for the unit prices named in the RFB.

Authorization of Submission

Submitting Bidder Name: _____

Submitting Bidder Address: _____

Authorized Representative Name: _____

Signature (Notarized): _____

Date: _____

SECTION FIVE: RFB PROCESS

1. SUBMITTAL OF PROPOSALS

A paper copy of the complete bid packet must be delivered to the RCDTC office at:

Tehama County Resource Conservation District
202 Walnut Street
Red Bluff, CA 96080

Paper submissions must arrive no later than 5:00 p.m. PST on December 29th 2025.

Responsive proposers submit proposals that are complete, accurate, and submitted in accordance with the instructions provided in this solicitation. Proposer meets qualifications, licensing, etc. Proposer acknowledges all addenda. Submitted proposals that will be considered non-responsive include failure to address or not clearly respond to the scope of work or deliverables. Incomplete or missing signatures, forms, certifications, or attachments. Proposal includes additional services or costs not requested in the solicitation. Proposal is received after the stated deadline. Proposer does not meet the required experience, licensing, or other qualifications. Each proposer shall submit its Bid in strict conformity with the requirements of this solicitation. Unauthorized additions, modifications, revisions, conditions, limitations, exclusions, or provisions attached to a Bid. Failure to include or incomplete cost per acre and lump sum. Unsolicited additive bids, defined as proposals that include additional services, features, or costs not specifically requested by the issuing agency, are not permitted and may be deemed non-responsive.

The issuing agency reserves the right to reject any proposal that includes unsolicited additions, modifications, or enhancements that alter the scope, budget, or timeline of the project as originally defined.

In addition to responsiveness, proposers must demonstrate responsibility. The issuing agency reserves the right to reject any proposal from a proposer who has:

- A history of poor performance on previous contracts.
- Demonstrated a lack of integrity, honesty, or ethical conduct.
- Been involved in violations of labor, environmental, or safety laws.
- Been suspended or debarred from public contracting.
- Failed to comply with the terms and conditions of prior agreements.

Determination of non-responsibility may be based on documented evidence, references, or publicly available records.

It is the sole responsibility of the proposer to deliver its proposal so that it is received by the time and date required. Any proposal received after the specified deadline cannot be considered and will be considered non-responsive.

2. COSTS OF DEVELOPING PROPOSALS

Any and all costs incurred in the preparation of a proposal are the responsibility of each proposer and will not be reimbursed by RCDTC, nor will grant funds be used for such reimbursement.

3. Proposer Responsibility; Insurance; Addenda; Licensing; Labor Compliance; and Bid Requirements

Proposer Responsibility:

It is the responsibility of each Proposer to be familiar with all specifications, terms, and conditions of this Request for Bids (RFB). By submitting a proposal, the Proposer certifies that, if awarded a contract, the Proposer will make no claim against the RCDTC based upon ignorance of or misunderstanding of the specifications.

Licensing Requirements:

Pursuant to Business and Professions Code section 7028.15 and Public Contract Code section 3300, all Proposers must possess the proper contractor license(s) for performance of the Contract. Subcontractors must possess the appropriate license(s) for each specialty subcontracted. Pursuant to Business and Professions Code section 7028.5, the RCDTC will consider any Bid submitted by a Proposer not currently licensed in accordance with state law and the requirements of the Contract Documents to be nonresponsive and will reject the Bid.

The RCDTC may request evidence of all valid license(s). Proposers shall provide, within ten (10) calendar days of request, evidence satisfactory to the RCDTC of all valid license(s) currently held by the Proposer and by each of the Proposer's subcontractors prior to award. The Proposer must maintain the required license classification(s) for the duration of the Contract.

Insurance; Commencement of Work:

Prior to commencing any Work and, in any event, no later than ten (10) days after receipt of the Notice of Award, the Contractor shall submit to the RCDTC all certificates of insurance and endorsements evidencing that the Contractor has obtained the insurance required by the Contract. Such insurance shall be provided at the sole cost and expense of the Contractor and shall be maintained throughout the term of the Contract as set forth in the Contract Documents (see Article 13). No Work shall be performed until all required insurance has been received and approved by the RCDTC.

Addenda and Revisions to Contract Documents:

The RCDTC reserves the right to revise the Contract Documents prior to the bid opening date. Revisions, if any, shall be made by written addenda, and all addenda issued by the RCDTC shall become part of the Contract Documents. Pursuant to Public Contract Code section 4104.5, if the RCDTC issues an addendum that includes material changes to the Project less than 72 hours prior to the deadline for submission of Bids, the RCDTC will extend the bid deadline. The RCDTC may determine, in its sole discretion, whether an addendum warrants postponement of the bid submission date.

Each prospective Proposer shall provide the RCDTC with a name, mailing address, email address, and telephone number to which addenda may be sent. Copies of addenda will be furnished by email, first-class mail, express mail, or other proper means of delivery without charge to all parties who have obtained a copy of the Contract Documents and provided current contact information. Proposers are responsible for ensuring they have received all addenda. To that end, each Proposer should contact the RCDTC to verify receipt of all addenda prior to bid closure. The Proposer shall indicate on the Bid Forms the addenda received prior to bidding. Failure to indicate receipt of all addenda may be sufficient cause for rejecting the Bid.

Labor Compliance — California Prevailing Wage:

This Project is funded by the State of California and will occur, among other locations, within certain Tehama County property rights-of-way. The Project is subject to California public works and prevailing wage laws. All contractors and subcontractors at every tier performing any portion of the Work shall comply with all applicable California statutes and regulations, including but not limited to the California Labor Code and the regulations of the California Department of Industrial Relations (DIR).

Key Requirements:

Wage Rates:

Contractors and subcontractors shall pay workers no less than the applicable California DIR prevailing wage determination for the craft, classification, or type of worker performing the work.

Job Site Posting:

A copy of the applicable DIR prevailing wage determination(s) for each craft and classification on the Project shall be posted at the job site in a prominent and accessible location and shall remain posted in legible condition for the duration of the Work.

Certified Payroll Records:

Contractors and all subcontractors shall submit weekly certified payroll records and shall comply with California Labor Code section 1776. Certified payrolls shall be submitted electronically using the DIR electronic certified payroll reporting system. Payroll records and all supporting documentation shall be maintained and made available to the awarding agency and DIR upon request in accordance with applicable law.

DIR Registration:

Pursuant to California Labor Code sections 1725.5 and 1771.1, contractors and subcontractors who seek to bid on, be listed in a bid, or enter into a contract to perform public work must be registered with the California Department of Industrial Relations (DIR). No bid shall be accepted, and no contract shall be awarded, without proof of current DIR registration for the contractor and each listed subcontractor. The successful Proposer and all subcontractors of any tier must maintain active DIR registration for the duration of the Project. Each Proposer shall submit a signed Public Works Contractor DIR Registration Certification with its bid attesting to the accuracy of the registration information. Failure to submit this certification or to provide requested DIR registration numbers may render a bid nonresponsive.

Apprenticeship:

Where apprentices are employed on the Project, they must be registered in apprenticeship programs approved by the California Division of Apprenticeship Standards (DAS) and shall be employed in accordance with applicable apprentice-to-journeyperson ratios, training requirements, and wage provisions under California law.

Subcontractor Responsibility:

The prime contractor is fully responsible for ensuring that all subcontractors at every tier comply with California prevailing wage and related labor requirements. The prime contractor shall include equivalent labor compliance obligations in its subcontracts. Violations by subcontractors may result in penalties, withholding of payment, contract termination, suspension, or debarment as provided by law.

Enforcement and Remedies:

Failure to comply with California prevailing wage or other applicable labor requirements may result in administrative or civil penalties, withholding of contract payments, contract termination, suspension, debarment, and/or other remedies provided by law. In addition, violations may give rise to criminal liability where provided by statute.

Prevailing Wage Rates and Availability:

The RCDTC has obtained from the Director of the Department of Industrial Relations the general prevailing per-diem wage rates for each craft and classification required to execute the Contract in the locality where the Work will be performed. These rates are available at the RCDTC office and online at <http://www.dir.ca.gov>. A copy of the applicable prevailing wage rates shall be posted by the successful Proposer(s) at the job site(s).

Debarred Subcontractors:

In accordance with California law, contractors and subcontractors shall not employ or contract with subcontractors who are ineligible to perform public work pursuant to Labor Code sections 1777.1 and 1777.7. Any contract entered into with a debarred subcontractor is void as a matter of law. A debarred subcontractor shall not receive public funds for performing work as a subcontractor on a public works contract. Any public funds paid to a debarred subcontractor by the Contractor for the Project shall be returned to the RCDTC. The Contractor shall be responsible for wages due to workers of a debarred subcontractor who are allowed to work on the Project.

Non-Discrimination and Affirmative Action:

Pursuant to Labor Code section 1735 and other applicable law, the Contractor and its subcontractors shall not discriminate against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, sexual orientation, or any other classification protected by law. The Contractor shall take affirmative action to ensure that employees are treated during employment or training without regard to these classifications.

Bid Submittal Requirements

Each bidder shall submit with its bid:

A signed Public Works Contractor DIR Registration Certification attesting to the validity of the bidder's DIR registration;

Proof of current DIR registration for the bidder and for each listed subcontractor;

The DIR registration number for each listed subcontractor in the Designation of Subcontractors form; and

Any licensing documentation required by the Contract Documents or requested by the RCDTC (the RCDTC may require additional evidence of valid license(s) within ten (10) calendar days of request).

Failure to provide the foregoing documentation may render a bid nonresponsive.

Public Records:

Each Proposer shall submit its proposal with the understanding that the proposal will become part of the official file on this matter and shall be subject to public disclosure pursuant to applicable law.

Single Bid Restriction and Noncollusion:

No Proposer shall be allowed to make, file, or be interested in more than one Bid for the same work unless alternate Bids are specifically called for. A person, firm, or corporation that has submitted a sub-proposal to a Proposer, or that has quoted prices of materials to a Proposer, is not thereby disqualified from submitting a sub-proposal or quoting prices to other Proposers or from simultaneously submitting its own Bid as a prime contractor.

Proposers on public works contracts are required to submit a Declaration of Noncollusion with their Bid. The Declaration of Noncollusion form is included with the Bid Forms and must be signed and dated under penalty of perjury.

Bid Withdrawal:

Any Bid may be withdrawn personally or by written request, incurring no penalty, at any time prior to the scheduled closing time for receipt of bids. Requests to withdraw Bids shall be worded so as not to reveal the amount of the original Bid. Withdrawn Bids may be resubmitted prior to the closing time provided resubmitted Bids conform to the instructions herein.

Bids may be withdrawn after bid opening only by providing written notice to the RCDTC within five (5) working days of the Bid opening and in compliance with Public Contract Code section 5100 et seq., or as otherwise allowed with the consent of the RCDTC.

Proposal Certifications and Format:

By submitting a proposal, each Proposer certifies that all statements in the proposal are true. This certification constitutes a warranty, the falsity of which shall include the RCDTC's right to declare any contract resulting from such a proposal null and void. Proposals shall be completed, executed, and submitted in accordance with the instructions contained in this RFB. If a proposal is not submitted in the format specified in this RFB, it may be rejected unless the RCDTC determines that the nonconformity is a minor irregularity or that the defect or variation is immaterial or inconsequential. The RCDTC may, in its discretion, give the Proposer an opportunity to cure any deficiency resulting from a minor irregularity or immaterial defect, or may waive such deficiency, whichever is most advantageous to the RCDTC.

As this project is a non-merchantable project, the Prime Contractor must hold a valid California contractor license classification appropriate for the type of work to be performed or subcontracted. For work involving tree removal, mastication, stump grinding, pruning, or other vegetation-management activities, contractors must hold a valid **C-61/D-49 (Tree Service)** or other applicable classification authorized by the California Contractors State License Board (CSLB) for the specific work proposed. Please see CAL FIRE's TIMBER HARVESTING DOCUMENTS, TIMBER OPERATIONS ON TIMBERLAND, LICENSED TIMBER OPERATORS, AND GRANT-FUNDED PROJECTS on contractor license here:

https://www.tehamacountyrcd.org/files/40607f670/HDs+Grants+Memo_Final.docx.pdf

In addition to CSLB licensing, the RCDTC requires that the Prime Contractor hold a valid LTO license based on qualifications, experience, and professional standards essential to successful project implementation.

An LTO license demonstrates that the contractor possesses:

- **Formal training and field experience in forestry operations**, including safe tree felling, fuels reduction, and mechanical treatment techniques;
- **Knowledge of best management practices (BMPs)** for soil protection, watercourse protection, erosion control, and environmentally responsible vegetation management;
- **Experience supervising crews in hazardous forestry environments**, including chainsaw operations, heavy equipment use, and complex thinning/handwork scenarios;
- **Operational competency and safety protocols** consistent with CAL FIRE's requirements for handling woody material and performing high-risk vegetation treatment activities;
- **A demonstrated track record** in implementing forestry and fuels reduction projects similar in scope to the work required under this contract.

4. SUCCESSFUL PROPOSAL AS PART OF CONTRACT SERVICES

Proposals received in response to this solicitation, at the RCDTC's discretion, may be incorporated into the awarded contract and may serve as basic terms and conditions for the ultimate contract. Therefore, proposers are advised that, if successful, they will be held responsible for levels of services proposed at the funding levels quoted. The RCDTC reserves the right to negotiate modifications or revisions to any awarded contract.

5. EVALUATION OF PROPOSALS

The objective is to perform a thorough and fair evaluation of submitted proposals and facilitate the selection of a contract that best satisfies the RCDTC's requirements. The following describes the evaluation process and associated components.

1. Selection Process

The RCDTC shall designate a Selection Evaluation Team to evaluate proposals submitted in response to this RFB. The Team may be composed of RCDTC staff, representatives of the Landowner, members of the RCDTC Board of Directors, and/or other qualified representatives or subject-matter experts that the RCDTC chooses to appoint. The RCDTC reserves the right, in its sole discretion, to add or substitute members from other agencies or entities as it deems appropriate.

The Selection Evaluation Team will review, score, and rank proposals in accordance with the evaluation criteria set forth in this RFB. The Team may, at the RCDTC's discretion, conduct interviews, request clarifications, invite proposer presentations, and perform reference and background checks. The Team's recommendations will be submitted to the RCDTC for final action. Team members may be required to sign confidentiality and conflict-of-interest attestations prior to participating in the evaluation process. The RCDTC's appointment of the Team and the Team's recommendations do not create any contractual rights; the RCDTC retains full discretion to accept or reject any or all proposals.

- a) Proposal documentation requirements set forth in the RFB are designed to provide guidance to proposers concerning the type of information that will be used by the Selection Committee. Proposers shall be prepared to respond to requests by the Selection Evaluation Team for additional items deemed necessary to assist in the evaluation process.

2. Evaluation Criteria and Scoring

- a) The Selection Evaluation Team shall be responsible for performing the evaluations of each proposal. Best approach determination shall be the evaluation method used when considering criteria other than merely cost. Each member of the team shall rate the proposers separately. The scores of each of the team members shall then be combined to provide a total score for each of the proposers. The proposals shall be evaluated on the following categories and the maximum weight possible for each category is listed below.

1.	Ability to Meet Project Objective	Clear methodology for meeting the objective of scope of work.	Pass/Fail
2.	Total Pricing	<ul style="list-style-type: none"> • The proposer’s total bid amount must comply with the District’s established maximum project budget. Pass criteria: \$190,000.00 USD or lower. • Total pricing is at or below the maximum allowable amount • Pricing is submitted on all required forms • No unauthorized exclusions, omissions, or errors • Pricing is internally consistent and mathematically correct • Fail criteria: • Total pricing exceeds the maximum allowable amount • Missing pricing forms or incomplete totals • Unbalanced, irregular, or non-compliant pricing 	Pass/Fail
3.	Licensing, Certifications, and DIR Registration	Valid California contractor licenses, DIR, LTO A registration, and subcontractor compliance provided	Pass/Fail
4.	Completeness and Responsiveness	Proposal format, clarity, and inclusion of all required documents.	10 Points
5.	Experience and Qualifications	<ul style="list-style-type: none"> • Demonstrated experience with similar fuels reduction, mastication, and public works projects • Documented history of successfully completing projects on Sierra Pacific Industries’ lands • Relevant references showing successful performance • Qualifications and résumés of key personnel • Experience operating under Sierra Pacific Industries’ environmental and operational protocols, including CEQA and the California Forest Practice Rules: Demonstrated familiarity 	25 Points

		with SPI-specific protocols and operational requirements, CEQA compliance and permitting, implementation of the California Forest Practice Rules (for example, timber harvesting plans, road construction/maintenance, and erosion control), coordination with SPI environmental and operations staff (permitting, monitoring, and reporting), and use of adaptive management, mitigation, and conflict-resolution practices on prior SPI projects.	
6.	Project Approach and Technical Understanding	Clear methodology for scope of work, understanding of environmental/regulatory requirements, and safety/fire prevention measures. Realistic project schedule, staffing plan, and equipment resources. Flexibility to accommodate weather, access, and environmental restrictions.	25 points
7.	Timeline and work plan	Most efficient and realistic project timeline	15 points
8.	Cost Proposal*	<ul style="list-style-type: none"> The Cost Proposal will be evaluated relative to the lowest responsive bid received. A maximum of 20 points may be awarded for cost. Cost scores will be calculated using the following formula: <div style="background-color: black; color: white; padding: 10px; text-align: center; margin: 10px 0;"> $\text{Cost Score} = \left(\frac{\text{Lowest Responsive Bid}}{\text{Bid Under Evaluation}} \right) \times 20$ </div> <ul style="list-style-type: none"> The lowest responsive and responsible bid shall receive the full 20 points. All other bids shall receive proportionately lower scores based on the formula above. Bids that are non-responsive, unbalanced, or that include unauthorized exclusions will not be scored. The District reserves the right to reject any bid that is deemed unreasonably low or high in relation to the overall project scope and budget. 	20 points
9.	Local Workforce and Community Benefit	Proposers with primary business addresses in the counties of Tehama, Shasta, Glenn, Butte counties. Partnerships with local businesses, training opportunities, or other measures that provide direct community benefit.	5 points
	Total		100 Points

3. Contract Award

Award will be made 11 days from bid opening to those qualified proposer(s) whose proposal(s) will be the most advantageous to the RCDTC, with cost and all other factors considered. The award period shall be subject to extension for such further period as may be agreed upon in writing between the RCDTC and the proper(s) concerned.

If the RCDTC cannot successfully negotiate a contract with the highest ranked proposer, the RCDTC will terminate negotiations and begin negotiations with the next highest ranked proposer.

Proposers will receive emailed Award/Non-Award notification(s) which will include the name of the proposer to be awarded this contract.

Once the RCDTC notifies the proposer of the award, they will have ten (10) calendar days not including Saturdays, Sundays and legal holidays from the date of this notification to execute the Contract and supply the RCDTC with all required documents and certifications. Once the RCDTC receives all the properly drafted and executed documents and certifications from the proposer, it will issue a Notice to Proceed to that proposer.

Failure of the lowest responsive and responsible proposer to execute the contract and file acceptable insurance certificates and any required bonds as provided herein within ten (10) calendar days of award of the contract, not including Saturdays, Sundays and legal holidays, shall be just cause for the forfeiture of the bid bond. The successful proposer may file with the soliciting entity a written notice, signed by the proposer or his authorized representative, specifying that the proposer will refuse to execute the contract if presented to him. The filing of such notice shall have the same force and effect as the failure of the proposer to execute the contract and furnish acceptable certificates of insurance and bonds within the time herein before prescribed.

Proposers are advised that the RCDTC reserves the following prerogatives:

- a. Reject any bids, at its discretion, including bids found to be conditional or incomplete, contain irregularities, contain any interlineations or alterations, or found to be not responsive to this RFB.
- b. Waive any errors or informalities in any bid to the extent permitted by law.
- c. Disqualify any proposer in accordance with the instructions herein.
- d. Investigate the qualifications of any proposer under consideration.
- e. Require confirmation or clarification of information furnished by the proposer.
- f. Require additional evidence of bidder's ability to perform the Work described in these bid documents.
- g. Contact the submitted references to confirm information provided in the bid.
- h. Postpone or cancel the entire RFB or a portion thereof.
- i. Postpone the bid opening or award for its own convenience.

- j. Award a contract in part or in combination of items.
- k. Issue subsequent RFB's.
- l. Seek the assistance of outside technical experts to review the bids.
- m. Disqualify a bid upon evidence of collusion, with intent to defraud, or other illegal practices on the part of the proposer.
- n. Require proposer to provide proof as to the equality, substitutability, and compatibility of any items proposed as alternates or equals.
- o. Determine, at the RCDTC's sole discretion, the equality, substitutability, and compatibility of any items proposed as alternates or equals.
- p. Exercise any other rights under the RCDTC's charter or municipal code. The RCDTC has no obligation to consider any bid unless it is responsive to this RFB and conforming in all respects to the form of contract. This RFB does not commit the RCDTC to enter into a contract.
- q. To consider historic information and fact, whether gained from the proposer's proposal or any other source, in the evaluation process, and
- r. The proposer is cautioned that it is the proposer's sole responsibility to submit information related to the evaluation categories and the RCDTC is under no obligation to solicit such information if it is not included with the proposal. Failure of the individual or firm to submit such information may cause an adverse impact on the evaluation of the proposal.

6. OTHER REQUIREMENTS

In order to contract with the RCDTC, a proposer must meet the following requirements:

- a. Make available to the RCDTC its federal Tax Identification Number (TIN) or Social Security Number (SSN)
- b. Comply with all Federal, State and local rules, regulations and policies, including but not limited to insurance coverage to include worker's compensation, general liability, auto liability and professional liability, unless waived by the RCDTC, prevailing wage etc.
- c. Meet the requirements for audit of its expenditures if required in the above documents.

1. Protest/Appeal Process

The following procedure is provided in the event that a proposer wishes to protest the RFB evaluation and selection process or appeal the recommendation to award a contract once the Notices of Award/Non-Award have been issued.

- Any protest must be submitted in writing to the RCDTC mailing address **PO box 1232, Red Bluff, CA 96080**. Attention: **Jon Barrett, RCDTC District Manager**

- The protest must be submitted before 5:00 PM PST on the 5th day following the date of the Notice of Award.
- The protest must contain a complete statement of the basis for the protest. The protest must include the name, address, telephone number and e-mail address of the person representing the protesting party.
- The procedure and time limits are mandatory and are the proposer's sole and exclusive remedy in the event of a bid protest.

Proposer's failure to comply with these procedures shall constitute a waiver of any right to further pursue the protest, including filing a claim or legal proceedings.

Upon receipt of written protest/appeal, the RCDTC will review and provide an opportunity to settle the protest/appeal by mutual agreement, will schedule a meeting to discuss or issue a written response to advise of an appeal/protest decision within 20 business days of receipt of the appeal/protest.

2. Public Records Access

Proposers should be aware that submitted proposals are subject to the California Public Records Act and may be disclosed to members of the public upon request. ***It is the responsibility of the proposers to clearly identify information in their proposals that they consider to be confidential under the California Public Records Act.*** To the extent that the RCDTC agrees with that designation, such information will be held in confidence whenever possible. All other information will be considered public.

All information regarding the proposals will be held confidential until such time as the Selection Committee has completed its evaluation and, or if, contract negotiations are completed.

SECTION SIX: ATTACHMENTS

Attachment A – Maps

Attachment B – Sample Contract

Attachment C – Prevailing Wage Determinations