



**RESOURCE CONSERVATION DISTRICT of TEHAMA COUNTY**  
2 Sutter Street, Suite D, Red Bluff, California 96080

Minutes of the  
**RCDTC Board Meeting**  
**April 5, 2023 9:15 AM**

**Directors Present:** M. Vasey, L. Jennings, V. Williams, T. Hamelberg, T. Amundson

**Directors Present attending remotely:** None

**Associate Directors Present:** T. Kimler-Richards

**Associate Directors Present attending remotely:** None

**Directors Excused:** T. Stroing, A. Read

**Directors Unexcused:** None

**NRCS Staff Present:** Josue Gandia

**Staff Present:** J. Barrett, S. Dickerson, V. Dawley, K. Lamkin, J. Zirkle

**Staff attending remotely:** C. Wagoner, K. Greer, A. Garrison, D. Barnhart, J. Tompkins, D. Casey

**Guests Present:** Daniel Klausner

**Guests attending remotely:** None

**I. Introductions**

M. Vasey began the meeting at 9:15 a.m.

**II. Public Communications**

None

**III. Minutes of March 15<sup>th</sup>, 2023 Board Meeting**

**Motion:** T. Hamelberg moved to approve March minutes as presented

**Second:** V. Williams

**All in favor**

**Motion Carried**

**IV. Action Items**

- A. Consider approval of Directors request to participate remotely and utilize Just Cause or Emergency Circumstance per AB2449**

Board members are to contact Board President or District Manager to let them know why they are missing board meeting(s). This may change later.

- B. Resolution 23-2: Authorizing Participation in and Approving the Amended and Restated Joint Exercise of Powers Agreement of the Fire Risk Management Services Joint Powers Authority**

See resolution in packet

**Motion:** T. Amundson moved to approve resolution 23-2

**Second:** T. Hamelberg

**All in favor**

**Motion Carried**

**C. Approve Job Descriptions; Administrative Manager and Revised District Manager**

The Administrative Manager would focus on admin, HR and other office duties. These duties would be taken off of District Manager duties. See Administrative Manager Job Description as well as Revised District Manager Job Description in packet.

**Motion:** T. Amundson moved to approve Administrative Manager and Revised District Manager Job Descriptions.

**Second:** T. Hamelberg

**All in favor**

**Motion Carried**

**D. Approve the 2021-2022 Annual Report**

Annual Report was distributed at board meeting

**Motion:** T. Hamelberg moved to approve the 2021-2022 Annual Report

**Second:** V. Williams

**All in favor**

**Motion Carried**

**E. Rental of Baker Road Property**

Renter is vacating the home. Should be out by April 7<sup>th</sup>, 2023. Lots of ideas on what to do with the property in the future.

**F. Equipment Needs**

RCD is working on amending funding in order to purchase new truck

*Closed Session*

*10:15 a.m. – 10:32 a.m.*

**G. Public Employee Performance Evaluation Title: County Counsel**

Board waived attorney client privilege to make tribal contracting public

*Regular meeting resumed at 10:32 a.m. – 10:42 a.m.*

**VII. Discussion/Report Items**

**B. NRCS Staff Report**

J. Gandia was in attendance and reported on NRCS activities

*Regular meeting break from 10:38 a.m. – 10:42 a.m.*

**V. Finance Reports**

K. Lamkin explained finance reports

**Motion:** T. Hamelberg moved to approve finance reports

**Second:** V. Williams

**All in favor**

**Motion Carried**

**VI. Warrant orders to be paid in March**

No unbudgeted items this month

**Motion:** V. Williams moved to approve warrant orders

**Second:** M. Vasey

**All in favor**

**Motion Carried**

**VII. Discussion/Report Items (con't)**

**A. A.B. 338 Memo**

J. Barrett and K. Lamkin explained what this bill is and what it would mean to the RCD if it passed

**C. District Manager Report**

See weekly notes

**D. RCDTC Staff Report**

See weekly notes

**E. Other Report**

None

**E. Board of Director Comments**

T. Hamelberg recommended that the RCD sponsor a Range Camp scholarship.

She also complimented the RCD on how well put together the Wild and Scenic Film Festival was.

T. Richards would like to see RCD efforts go to ground water solutions, seek available funding for this.

**VIII. Adjourned: 11:49 a.m.**

**Next Meeting Date:** May 3rd, 2023 9:15 a.m.

Respectfully Submitted,

*SDickerson*

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Stephanie Dickerson – Project Coordinator

*Michael Vasey*

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Michael Vasey – Board President