



**RESOURCE CONSERVATION DISTRICT of TEHAMA COUNTY**  
2 Sutter Street, Suite D, Red Bluff, California 96080

Minutes of the  
**RCDTC Board Meeting**  
**September 6<sup>th</sup>, 2023 9:15 AM**

**Directors Present:** T. Hamelberg, T. Kimler-Richards, T. Stroing, V. Williams, L. Jennings

**Directors Present attending remotely:** None

**Associate Directors Present:** None

**Associate Directors Present attending remotely:**

**Directors Excused:** M. Vasey, T. Amundson

**Directors Unexcused:** None

**NRCS Staff attending remotely:** Sierra Berry

**Staff Present:** J. Barrett, J. Zirkle, M. Elliott, K. Lamkin, V. Dawley, S. Dickerson, K. Bomstead

**Staff attending remotely:** D. Barnhart, D. Casey, A. Garrison, K. Raeder, J. Tompkins, S. Biggs

**Guests Present:** None

**Guests attending remotely:** Heather Blair (Ascend)

**I. Introductions – Open Meeting**

T. Hamelberg began the meeting at 9:13 a.m.

**II. Administer Oath of Office Trena Kimler-Richards**

Trena Kimler-Richards was present and took the oath of office

**III. Public Communications**

None

**IV. Minutes of August 2<sup>nd</sup>, 2023 Board Meeting**

**Motion:** L. Jennings moved to approve the minutes as presented

**Second:** T. Stroing

**All in favor**

**Motion Carried**

**V. Action Items**

**A. Consider approval of Directors request to participate remotely and utilize Just Cause or Emergency Circumstance per AB2449**

No board members requested to participate remotely.

**B. Memorandum of Understanding with the Paskenta Band of the Nomlaki Indians**

J. Barrett explained the reasoning for the MOU – Will be used 2 times per year.

**Motion:** T. Kimler-Richards moved to approve the MOU between the RCD and the Paskenta Band of the Nomlaki Indians

**Second:** L. Jennings

**All in favor**

**Motion Carried**

**C. Resolution 23-4: Project Specific Analysis/Addendum to the California Vegetation Treatment Program Environmental Impact Report for the Collins Pine Vegetation Treatment Project**

Heather Blair from Ascend explained what CalVTP is. T. Stroing asked for a broad explanation of what were going to do. J. Barrett explained.

**Motion:** T. Parker-Hamelberg moved to approve resolution 23-4

**Second:** L. Jennings

**All in favor**

**Motion Carried**

**D. Transfer Responsibility for the District Treasury to the Board of Directors of the RCDTC by moving funds from the from the County Treasury to a bank.**

K. Lamkin explained reasoning behind the needed change.

**Motion:** T. Stroing suggested for the RCD to continue researching banks and bring at least 3 to board at the next board meeting

**Second:** V. Williams

**All in favor**

**Motion Carried**

**E. Tehama County Memorandum of Understanding with County of Tehama for Personnel Consultation**

J. Barrett explained the need for the MOU with County of Tehama

**F. Equipment Needs**

**G. Approval of Resolutions 23-5, 23-6 & 23-7: Sierra Nevada Conservancy Grant Applications**

J. Barrett explained need for these resolutions

**Resolution 23-5:**

**Motion:** L. Jennings moved to approve Resolution 23-5

**Second:** V. Williams

**All in favor**

**Motion Carried**

**Resolution 23-6:**

**Motion:** T. Parker-Hamelberg moved to approve Resolution 23-6

**Second:** L. Jennings

**All in favor**

**Motion Carried**

**Resolution 23-7:**

**Motion:** T. Stroing moved to approve resolution 23-7

**Second:** T. Kimler-Richards

**All in favor**

**Motion Carried**

**H. Approval of Resolution 23-8: Wildlife Conservation Board Grant Applications**

A. Garrison explained what this resolution is

**Motion:** T. Parker-Hamelberg

**Second:** L. Jennings

**All in favor**

**Motion Carried**

**I. Authorization to Write Off Uncollectible Debt**

J. Barrett explained the amount and the circumstances of what happened

**Motion:** L. Jennings

**Second:** T. Parker-Hamelberg

**All in favor**

**Motion Carried**

*(Break 10:23-10:30)*

**VI. Finance Reports**

K. Lamkin presented finance reports

**Motion:** T. Stroing to approve finance reports

**Second:** V. Williams

**All in favor**

**Motion Carried**

**VII. Warrant orders to be paid in September**

No unbudgeted items this month.

**Motion:** T. Kimler-Richards

**Second:** T. Stroing

**All in favor**

**Motion Carried**

**VIII. Discussion/Report Items**

**A. NRCS Staff Report**

Sierra Berry reported on NRCS activities. Hiring 2 new personnel members. NRCS plans on doing more outreach. Also working on creating a spot at their office for A. Garrison from the RCD. Their field office has the most CSP's in Northern California.

**B. ArchiveSocial Discussion**

J. Barrett explained FOIA (Freedom Of Information Act) and other record retention companies which were at the CSDA conference. B. Greer elaborated on the need for this. More to come in November/December.

**C. Discussion of Weekly Notes**

J. Barrett asked the board their opinion on the usefulness of the RCD's weekly notes. These notes are emailed to the board every week. Board recommended that the RCD staff come up with ideas on how to streamline the process.

**D. Property/Housing Updates**

J. Barrett presented first draft of plans for the new RCD building.

**E. Professional Land Surveyor**

J. Barrett explained that this subject came up during the Battle Creek Project. New law was passed that engineers cannot do land surveying.

**F. District Manager Report**

J. Barrett reported his on activities

**G. RCDTC Staff Report**

See weekly reports in packet

**H. Other Report**

New Grizzly Corp fellow to start at the RCD on 9/18/2023

**I. Board of Directors Comments**

None

**VIII. Adjourned: 11:58 a.m.**

**Next Meeting Date:** October 4<sup>th</sup>, 2023 9:15 a.m.

Respectfully Submitted,

*SDickerson*

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Stephanie Dickerson – Project Coordinator

*Tom Stroing*

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Tom Stroing – Board Secretary