Minutes of the

**RCDTC Board Meeting Meeting**

**February 17, 2021 9:15 AM Meeting via teleconference 339-209-4637**

**Directors Present:** Jack Bramhall, Michael Vasey, Anne Read, and Walt Williams

**Directors Excused:** NA

**Directors Unexcused**: NA

**Associate Directors Present:** None

**Staff Present:** Vicky Dawley, Kris Lamkin, Brin Greer, Jennifer Zirkle, Emmy Westlake, and Rob Rianda

**NRCS Staff Present:** Rebecca Klein-Johnson

**Visitors Present:** Tom Stroing joined at 9:25am during Agenda Item V.B.

1. **Introductions**

M. Vasey began the meeting at 9:17 a.m.

1. **Election of Officers of the Board of Directors**

M. Vasey volunteered to serve as President and J. Bramhall volunteered to serve as Vice President with A. Read serving as Secretary and W. Williams as Treasurer.

**Motion:** M. Vasey moved to elect the slate of Officers with J. Bramhall as Vice President A. Read serving as Secretary, and W. Williams as Treasurer.

**Second:** J. Bramhall

**Vote:** Unanimous

1. **Public Communications**

There were no comments from the public. Staff noted there is a need for an emergency item to be added to the agenda regarding Resolution 21-1 regarding the Ponderosa Phase 3 project

**Motion:** W. Williams moved to add Resolution 21-1 to the agenda as an emergency item.

**Second:** J. Bramhall

**Vote:** Unanimous

1. **Minutes of January 20, 2021 Meeting**

It was noted that the staff attendance list was incorrect.

**Motion:** A. Read moved to approve the minutes of the January 20, 2021 meeting, as corrected.

**Second:** W. Williams

**Vote:** Unanimous

1. **Action Items**
2. **Accept the 2019-2020 Annual Audit**

The board discussed the report with the auditor and provided edits to staff.

**Motion:** W. Williams moved to accept the 2019-2020 Annual Audit, as amended.

**Second:** A. Read

**Vote:** Unanimous

1. **Approve Lease for 2 Sutter Street with Greenville Rancheria**

The board reviewed and approved the agreement.

**Motion:** A. Read moved to approve the Lease for 2 Sutter Street with Greenville Rancheria as presented

**Second:** W. Williams

**Vote:** Unanimous

1. **Approve Contractors for Upper Mill Creek Dam Design Project**

Staff informed the board about the anadromous fish passage improvement effort and provided an overview of the contractors, Tehama Environmental Services (TES) and Davids Engineering.

**Motion:** J. Bramhall moved to approve the Contractors for Upper Mill Creek Dam Design Project as presented

**Second:** W. Williams

**Vote:** Unanimous

1. **Policy 3130: Fund Balance and Reserve**

The board tabled this item for next meeting.

1. **Emergency Item: Approve Resolution 21-1 for the Ponderosa Phase 3 Project**

The project is a sediment reduction and water quality enhancement effort at the south fork of Battle Creek. The resolution authorized the RCD to receive the funding.

**Motion:** A. Read moved to approve Resolution 21-1 for the Ponderosa Phase 3 Project.

**Second:** J. Bramhall

**Vote:** Unanimous

1. **Financial Reports**

Staff provided the Finance Report and lead a discussion regarding other agenda items related to the financial condition of the RCDTC for the February 17, 2021 Board Meeting.

1. **Approval of Warrants; there are no unbudgeted items this month**

**Motion:** A. Read moved to approve the Warrants to be paid in February.

**Second:** J. Bramhall

**Vote:** Unanimous

1. **Discussion/Report Item:**
2. **Board Member Recruitment**

Staff noted that applications are now available to complete online. A link can be provided to prospects. The board provided suggestions regarding the board recruitment brochure. W. Williams noted that Christine Thompson may be interested in serving as a board member and should know more in late spring. He introduced T. Stroing who provided his background information. The board and staff thanked him for considering the voluntary position and encouraged him to apply. Staff continue to compile a list of potential board members.

1. **NRCS Staff Report**

Rebecca Klein-Johnson Natural Resource Soil Conservationist presented a detailed report on the current NRCS staff, workload, and program deadlines. It is anticipated that Jenna will return in May.

1. **District Manager Report –**

V. Dawley thanked the board for their flexibility in adding the emergency Resolution 21-1.

1. **RCDTC Housing**

V. Dawley provided an update regarding upgrades and the remodeling progress with the new landlords.

1. **RCDTC Staff Reports**

Staff updated the board on subjects in their Staff Reports that were included in the board packet.

1. **Land Use Reports**

B. Greer provided a brief recap of where the Red Bluff Recreation Area Collaborative group left off.

1. **Other Report**

None.

1. **Board of Directors Comments**

None.

1. **Correspondence: Reviewed after meeting.**
2. **Adjourned:** 11:13 a.m.

**Next Meeting Date:**

March 17, 2021

Respectfully Submitted,

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Brin Greer, Education and Outreach Manager Anne Read, Board Secretary