



Minutes of the  
**RCDTC Board Meeting**  
May 19, 2021 9:15 AM via ZOOM

**Directors Present:** Jack Bramhall, Michael Vasey, Walt Williams, Anne Read,  
**Directors Excused:** NA  
**Directors Unexcused:** NA  
**Associate Directors Present:** NA  
**Staff Present:** Vicky Dawley, Kris Lamkin, Brin Greer, Jennifer Zirkle, and Jon Barrett  
**NRCS Staff Present:** Jenna Ganoung  
**Visitors Present:** Tom Stroing, Tricia Parker Hamelberg, and Cody MacKenzie

**I. Introductions**

M. Vasey began the meeting at 9:15 a.m.

**II. Public Communications**

None.

**III. Minutes of April 21, 2021 Meeting**

The board reviewed the minutes from April 21, 2021 meeting and corrected the attendance.

**Motion:** W. Williams moved to approve the minutes of the June 17, 2020 meeting, as corrected.

**Second:** A. Read

**Vote:** Unanimous

**IV. Action Items**

**A. Select Bid for Antelope Blvd/99E Bridge Improvement Project for East Sand Slough Project**

The board reviewed and discussed the proposed contractors and awarded Allen Gill Construction, Inc. with the bid for work

**Motion:** W. Williams moved to award the bid to Allen Gill Construction, Inc. for the Antelope Blvd/99E Bridge Improvement Project for the East Sand Slough Project.

**Second:** A. Read

**Vote:** Unanimous

**B. Approve Contract with Yurok Tribe for Construction of East Sand Sough Project**

This item was tabled as the contract is yet to be received.

**C. Approve Additional \$11,000 to Purchase Trailer for Larger Excavator**

The board and staff discussed the need for another trailer.

**Motion:** A. Read moved to approve additional \$11,000 to purchase trailer for larger excavator

**Second:** J. Bramhall

**Vote:** Unanimous

**V. Financial Reports**

A. Staff provided the Finance Report and lead a discussion regarding other agenda items related to the financial condition of the RCDTC for the May 19, 2021 Board Meeting.

**Motion:** A. Read approved the May 19, 2021 Financial Report

**Second:** J. Bramhall

**Vote:** Unanimous

**B. Approval of May Warrants; there are no unbudgeted items this month**

Staff thanked W. Williams and A. Read for tending to the warrants each month.

**Motion:** A. Read moved to approve the Warrants

**Second:** J. Bramhall

**Vote:** Unanimous

**VI. Discussion/Report Item:**

**A. NRCS Staff Report**

Jenna Ganoung Natural Resources Conservation Service District Conservationist presented a detailed report on the current NRCS staff, workload, and program deadlines.

**B. District Manager Report**

V. Dawley reviewed the District Manager report that was included in the board packet and noted collaboration with succession consultant. Estaben Ceya joined the field technician crew as a Job Training Center employee. The interviews have been completed to fill two vacant positions and staff will be sorting through applicants from two different AmeriCorp programs, GrizzlyCorp and Climate Fellows to join the team for a year and summer term, respectively.

**C. RCDTC Housing**

V. Dawley provided an update regarding a potential new office lease.

**D. RCDTC Staff Reports**

Staff updated the board on subjects in their Staff Reports that were included in the board packet. J. Barrett noted that WCB awarded the district funding to address the Deer Creek Meadows project.

**E. Land Use Reports**

None.

**F. Other Report**

**G. Board of Directors Comments**

W. Williams noted the tremendous strides staff have taken in advancing the district's work to serve the community.

**VII. Correspondence:**

None.

**VIII. Adjourned: 10:40 a.m.**

**Next Meeting Date:**

July 21, 2021

Respectfully Submitted,

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Brin Greer, Outreach Education Manager

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Anne Read, Board Secretary